

**THE VILLAGES PARROT HEADS
EX COMM MEETING MINUTES
December 22, 2017**

Meeting Called to Order: The December 22, 2017 meeting of the Ex Comm was called to order at 8:30 a.m. by President Lee Caron at ResCare Home Care & Staffing.

Ex Comm Members in Attendance: President, Lee Caron; Treasurer, Larry Roeder; Secretary, Lori Hollister; Membership Director, Danny Roe; Community Relations Trustee, Steve Larson; Volunteer Coordinator Trustee, Ren Titus; and Media Trustee, Bob O’Neal

Ex Comm Members Absent: Vice President, Will Stone and Events Coordinator Trustee, Skip Todd

Proxy Holders in Attendance: Paul Kinder for Skip Todd and Mark Woodland for Will Stone

Guests in Attendance: Ross Irlam, Glenn Kinder, Sue Caron, Carol O’Neal, Larry Ridgley, Rob Ainsley

Minutes of Previous Ex Comm Meeting – Lori Hollister:

- The Minutes of the November 17, 2017 Ex Comm Meeting were circulated to the Ex Comm Members electronically by Secretary Lori.
 - ✓ **Motion:** Bob moved to accept the Minutes of the November 17, 2017 Ex Comm Meeting as submitted. Ren seconded the Motion and it carried unanimously. The approved Ex Comm Minutes will be posted on the Club’s website.

Election Results as of Midnight, December 20, 2017:

- Elections Chair Paul Kinder submitted names and respective offices of the Ex Comm members running unopposed in the December, 2017 Election. These Ex Comm officers were confirmed at each of the December Phlockings.

<u>Vice-President:</u>	Mark Woodland
<u>Secretary:</u>	Lori Hollister
<u>Volunteer Trustee & Membership:</u>	Ren Titus
<u>External Events Trustee Report:</u>	Skip Todd

Financial Report – Larry Roeder:

- Larry distributed the November 2017 Profit & Loss Statement, Balance Sheet and Encumbered Funds Report electronically. The Profit & Loss Statement reflected net profit to the Club in November 2017 of \$1,837, and a year-to-date profit of \$6,977 through November 30, 2017. Charitable donations were made in November as follows: Wildwood Soup Kitchen for \$675 and \$2,500 to the Mission at Center Hill. Larry advised that the Club may be looking at a net loss for 2017 of approximately \$7,000.
 - ✓ **Motion:** Ren moved that the November 2017 Profit & Loss Statement be accepted as presented subject to audit. Paul seconded the Motion. The Motion carried unanimously.
- The Balance Sheet through November 30, 2017 reflected total cash of \$38,208.39 in the Club’s BB&T checking and savings accounts, and total assets and equity of \$42,486.39. However, after the \$10,000 check was written to Hospice, the Club’s account balance is approximately \$21,000.
- The Encumbered Funds Report reflected \$42,898 raised from Club fundraisers throughout 2017, \$36,894 donated to charity through November 2017, and \$6,000 available for donation to charity.

However, because \$14,000 was donated to charity in the month of December, 2017, the Club has actually overspent by \$8,000 and no funds are available for further charitable donation.

- Larry suggested that the funds raised from the Club Cruise in 2018 be reduced by the excess amount of funds donated to charity in 2017. Steve indicated that the Charity Committee will adjust their \$18,000 budget accordingly.

Membership and Attendance – Danny Roe:

- The Club began December 2017 with 1,314 members, including both new members and renewals. Danny has received 263 on-line and mail-in renewals, plus 21 new members were welcomed into the Club in December 2017. The total Club membership through December 20, 2017 is 1,316.
- Danny wants to push on-line renewals and recommends that there be no membership table at the Mallory 1 Phlocking on Monday, January 8, 2019 because of the cruise and he will have no assistance. As a result of Danny's recommendation, it was agreed that there would be no membership table at the January 8, 2018 Phlocking.

Volunteer Trustee – Ren Titus:

- **Attendance:** Ren presented his attendance report. Attendance in October 2017 was as follows:

Phlocking Attendance:	Palmer	185	(170 in November, 2017)
	Mallory #1	112	(173 in November, 2017)
	Mallory #2	179	(228 in November, 2017)
	Average:	159	(190 in November, 2017)
- Ren reported that the volunteer hours are going to exceed 2016 by 1,000 to 1,500 overall volunteer hours with 19,476 hours donated, and 10,750 hours volunteered for charity.
- **Toys for Tots:** Charlie Howelett chaired this event and is working on getting Ren the total hours worked.
- **Storage Shed Chair:** Charles Holland has stepped down as Chair of the Club's storage shed. Ren nominates Carolyn Barger as chair.
 - ✓ **Motion:** Ren moves that Carolyn Barger be appointed as Chair of the Club's Storage Shed committee. Bob seconded the Motion and it carried unanimously.
- **2018 Clothing Drive:** In 2017 the Club advertised the clothing drive and accepted donations from non-members. Some of the clothing donated was contaminated. Ren recommends that the 2018 Clothing Drive be accepted from members only and the clothing must be clean and non-contaminated. Ren nominates Bob and Donna Lazzara to serve as Chairs of the April 2018 clothing drive.
 - ✓ **Motion:** Ren moves that Bob and Donna Lazzara serve as Chairs of the April 2018 Club clothing drive. Paul seconded the Motion and it carried unanimously.
- **Assistant Volunteer Trustee:** Ross Irlam has been Ren's shadow as Volunteer Trustee. Starting in January, 2018, Ross will take over maintaining the points and, as a result, will need access to the Club's membership data.
 - ✓ **Motion:** Bob moved that Ross Irlam have access to the Club's membership data. Paul seconded the Motion and it carried unanimously.

Internal Events Trustee Report – Mark Woodland for Vice President, Will Stone:

- **Rec Centers for Parties:** Mark reported that the Chairs of events held at Rec Centers, i.e. Halloween Party, Christmas Party, Valentine's Dance, etc., need to be instructed to request extra time and adjust their event budgets accordingly. Right now, requests are made for a 4:30 start time and a 9:30 end time. However, the Club is charged by the Recreation Department if we set up early or end late. Band set up and break down time needs to be taken into consideration when Chairs plan these events, and Sandi

Senator must let the bands know when their set-up time begins. Mark recommends that Chairs schedule the Rec Centers for our parties beginning at 3:30 p.m. to give the bands and committees sufficient time to set up for the event. Ren will put Mark's phone number and email address in the Chair Package.

- **2018 New Year's Eve Party:** Mark reported that the Club has been given all 4 rooms at the Savannah Center for the Club's 2018 New Year's Eve Party. Will does not believe we will be able to fill all 4 rooms but Shalda Nelson may chair the party if the Club is able to get "Hollywood and the Tropics" to provide the music at a cost of \$700. The decision will be made in February, 2018.
- **5 O'Clock Somewhere:** Mark will coordinate a 5 O'Clock Somewhere at Havana Country Club with Mike Peacock, as well as another 5 O'Clock Somewhere at Gator's Dockside.

External Events Trustee Report – Paul Kinder for Skip Todd:

- **February 17, 2018 Tampa Bay Downs Trip:** Paul Kinder, Chair, reported that 1 bus has been filled and 22 seats on a 2nd bus have been sold. The second bus should be sold out by the time of the event.
- **New Orleans Bus Trip:** Paul reported that there had been 6 cancellations for the New Orleans trip, or a cost of \$1,470 per couple. Those cancelling have paid for the trip and are aware that there are no refunds.

Media Trustee –Bob O'Neal:

- **Newsletter:** Bob will have the newsletter out shortly.
- Bob said that the newspaper will be doing an article on the Club shortly.

Community Relations Trustee Report/Charitable Donations – Steve Larson:

- **Charitable Giving Report:** Steve presented the Charitable Giving Report. The Club had donated \$22,000 in cash in 2017 and a total of \$331,222 in cash, charity hours, and in-kind donations including the Club's blood drives.
- Many hours were donated to the Belk "Trees of Love" in December.
- The 2018 Charitable Giving Plan will be presented to the Ex Comm in January, 2018.

Old Business:

- **Volunteer Appreciation Party:** Ren reported that 10-11 members have worked over 60 hours and could be eligible for Club \$20 gift certificates as in the past. He has also picked this year's Volunteer Pin design.
 - ✓ **Motion (December 11, 2017):** Ren moved that all Club members with 60 or more volunteer hours be given \$20 Club gift certificates at the Volunteer Appreciation Party. Will seconded the Motion. It carried by a majority vote as Lori was unable to attend the Mallory No. 1 Phlocking.
- **Poker Run Assistant Chair:** Mark Woodland is the Assistant Chair to Larry Ridgley, Chair of the 2018 Poker Run. Mark has now been elected as Vice President but would like to continue to serve as co-chair provided he has help. Ren advised that Renie Larson and Mark Woodland will be co-assistant chairs of the 2018 Poker Run.
- **2018 Casino Night Fundraiser Beneficiary:** Pres. Lee indicated that there were sufficient electronic votes to carry the November 30, 2017 Electronic Motion to donate the funds raised at the 2018 Casino Night to Project SOS – Support Our Soldiers, Inc. However, Larry requested further discussion which took place
 - ✓ **Motion:** Steve moved that the Club designate the funds raised at the 2018 Casino Night to Project SOS – Support Our Soldiers, Inc. Larry seconded the Motion and it carried unanimously.

New Business:

- **December, 2017 Election Results:** Elections Chair Paul Kinder submitted the election results as follows:

<u>Vice-President:</u>	Mark Woodland
<u>Secretary:</u>	Lori Hollister
<u>Volunteer Trustee & Membership:</u>	Ren Titus
<u>External Events Trustee Report:</u>	Skip Todd

The original certification of the election results for the December, 2017 election will be filed with these Minutes. The Club members affirmed at the December, 2017 Phlockings those members running unopposed.

- **July 2018 School Fundraiser:** Renie Larson and Marsha will serve as chairs of the 2018 school supply fundraiser to be held in July.
- **Poker Run Basket Committee Flyer:** Larry Ridgeley, Chair, presented a proposed flyer on behalf of the Poker Run Basket Committee. Ren suggested that the focus of the flyer be changed to “basket donations” from “Basket Raffle”. Larry was asked to have his committee review the flyer and present it electronically for a vote.
- **Poker Run Budget:** Larry Ridgley submitted a proposed budget for the Poker Run. He said they were not going to make and/or sell shirts as it was just too labor intensive. Shirt sales will be replaced by some other form of revenue generation. Larry has project that 800 tickets will be sold for the event at income of \$10,895. The Club will pay for the band “Mike & Terry”. Larry anticipated expenses of \$1,150 not including the band.
 - ✓ **Motion:** Steve moved that the Club accept the budget for the Poker Run and pay for the cost of the band “Mike & Terry”. Ren seconded the Motion and it carried unanimously.
- **Poker Run Tickets and Score Cards:** Carol O’Neal presented a proposed ticket for the Poker Run. Gypsy will design the score cards and Carol will print them, as well as the approved tickets. Steve needs to designate the charities benefitting from the Poker Run because the information must go into the solicitation letters.
 - ✓ **Motion:** Ren moved that the Poker Run tickets be approved as presented. Mark seconded the Motion and it carried unanimously.
- **Harbor Hills Golf Academy:** Pres. Lee presented a flyer for an “Affordable Golf Academy” event proposed by Harbor Hills. Rob Ainsley stated how Harbor Hills really bailed the Club out in October on the golf tournament after Hurricane Irma cancelled the September tournament at Mallory Hills. Steve stated that he would prefer to tie this package into the 2018 tournament instead of a stand-alone event. He suggested scheduling this kind of event a month before the golf tournament. Neither the flyer nor the event were approved by the Club at this time. We will ask Harbor Hills to come back with an event tied into the 2018 golf tournament.
- **2018 Hospice Golf Tournament:** Rob Ainsley has volunteered to chair the 2018 golf tournament and suggested several October 2018 dates for the event.
 - ✓ **Motion:** Steve moved the Club approve the date of October 11, 2018 at Harbor hills for the 2018 Hospice Golf Tournament pending confirmation from Harbor Hills of the date. Bob seconded the Motion and it carried unanimously.

Motion to Adjourn to Executive Session: Steve moved that the December 22, 2017 Ex Comm Meeting be adjourned into Executive Session at 10:05 a.m. Larry seconded the Motion and it carried unanimously.

Announcements:

The next Ex Comm meeting will be held on Friday, January 19, 2018 at 9:00 a.m. at Rescare Home Care & Staffing in Pinellas Plaza, 2472 Burnsed Boulevard.

Motion to Adjourn: Steve moved that the December 22, 2017 Ex Comm Meeting be adjourned at 10:20 a.m. Bob seconded the Motion and it carried unanimously.

(Signed) Lori Hollister
Secretary