

**THE VILLAGES PARROT HEADS
EX COMM MEETING MINUTES
May 20, 2016**

Meeting Called to Order at 9:00 a.m. by President Lee Caron at Arcadia Home Care & Staffing

Ex Comm Members in Attendance: President, Lee Caron; Vice President, Will Stone; Treasurer, Larry Roeder; Secretary, Lori Hollister; Events Coordinator Trustee, Skip Todd; Community Relations Trustee, Steve Larson; and Volunteer Coordinator Trustee, Ren Titus

Ex Comm Members Absent: Media Trustee, Bob O’Neal; Membership Director, Julie Harris; Gerald Brown, Treasurer Elect

Proxy Holders Present: Paul Kinder for Media Trustee, Bob O’Neal; Bill Harris for Membership Director, Julie Harris

Guests in Attendance: Glenn Kinder, Sue Caron, Bari McKinney

Minutes of Previous Ex Comm Meeting – Lori Hollister:

- The Minutes of the April 22, 2016 Ex Comm Meeting were circulated to the Ex Comm Members electronically by Secretary Diane. Steve requested an amendment to the Minutes regarding a Motion made by him concerning the Club scholarship. The April 22, 2016 Minutes will be amended to reflect the changes requested by Steve.
 - ✓ **Motion:** Will moved to accept the Minutes of the April 22, 2016 Ex Comm Meeting as amended. Ren seconded the Motion and it carried unanimously. The amended and approved Ex Comm Minutes will be posted on the Club’s website.

Financial Report – Larry Roeder :

- **April, 2016 Profit & Loss:** Larry distributed the April, 2016 Profit & Loss Statement, Encumbered Funds Report and Balance Sheet to the Ex Comm Members electronically. The Profit & Loss Statement reflected a net loss to the Club in April of \$3,409.33, and a net year-to-date profit of \$20,956.20.
 - ✓ **Motion:** Skip moved that the April, 2016 Profit & Loss Statement be approved as presented, subject to audit. Paul seconded the Motion. The Motion carried unanimously.
- The 2016 Poker Run had a net profit of \$10,250 which was a great result considering the weather and the fact that there was no Dunk Tank this year.
- The Balance Sheet as of April 30, 2016 reflected \$49,804.84 in the Club’s checking and savings accounts, and total assets of \$55,601.66.
- The Encumbered Funds Report as of April 30, 2016 reflects that the Club has \$8,400 available for future charitable donations.
- The Club cashed in the credit card points and the Club received a credit of \$1,008 on our bill. This amount is cash back to the Club for the past year or so.
- Larry reported that he filed the Club’s tax return on May 10, 2016. Larry volunteered to prepare the Club’s future tax returns as well.

- ✓ **Motion:** Will moved that Larry support the Club's new Treasurer by preparing the Club's annual tax return. Ren amended the Motion to make Larry the temporary Assistant Treasurer once Gerald Brown assumes office as Treasurer. Will accepted the amendment to the Motion.
- ✓ **Amended Motion:** Larry Roeder will serve as Temporary Assistant Treasurer and, for the continuity of the Club's financials, Larry will support the new Treasurer, Gerald Brown, by preparing the Club's annual tax return. Ren seconded the Amended Motion and it carried unanimously.

Membership and Attendance – Presented by Bill Harris for Julie Harris:

- The Club ended April, 2016 with 1,019 total members.
- There were 17 new members in May, 20156, and 15 renewals, for a total membership of 1,051 as of May 30, 2016
- Bill advised that a number of members were complaining about not receiving the Club's emails. We may have to use the domain name instead of sending bulk emails through Mail Chimp.

Volunteer Trustee – Ren Titus:

- **Attendance:** Ren presented his attendance report. Attendance in May, 2016 was as follows:

Phlocking Attendance:	Palmer	117	(322 in April, 2016)
	Mallory #1	159	(203 in April, 2016)
	Mallory #2	229	(250 in April, 2016)
Average:		168	(258 in April, 2016)
Total:		505	(775 in April)
- Ren advised that these attendance figures are consistent with prior years.
- **Chair Positions:** Ann Blanchard and Glenn Kinder will chair the 2017 Anniversary Party. However, they would like to see other members step up as assistant chairs. Will is looking at dates for the party of April 6-8 or early May, 2017.
- **2017 Poker Run:** Will was given the date of March 18, 2017 (rain date March 19, 2017) for the Poker Run.

Media Trustee – Presented by Paul Kinder for Bob O'Neal:

- **Website:** Ren stated that the points being posted on the Club's website are not up to date, the navigation system has been changed and the information on the website is not correct. Ren pointed out that people have been making changes to the website without Ex Comm approval and without the approval of Bob O'Neal. Lee proposed that we wait for Bob to come back and then we have a round table meeting with Jack Casto and Michael Callen. Steve proposed we establish a business process ("chain of command") for the operation of the website. It was also suggested that a website person attend the Ex Comm meetings so there is a point person who gets the information for the website directly from the Ex Comm.
- **Newsletter:** Paul asked that, if anyone has any articles or information for the June newsletter, to please get it to Bob in the next week so he can complete the June newsletter.

Internal Events Trustee Report – Vice President Will:

- **2017 Poker Run:** The date is March 18, 2017 with a rain date of March 19, 2017.
- **Bocce:** The Club lost almost \$800 on the Bocce Tournament and party.
- **5 O'Clock Somewhere:** June 20, 2016 starting at 3:00 p.m. at City Fire in Lake Sumter Landing.
- **2017 Anniversary Party:** Will indicated we will probably be at the Savannah Center. Will will get rooms and a date from the Rec Dept.

External Events Trustee Report –Skip Todd:

- **City Walk:** Skip reported the trip made a profit of \$118.
- **Trader Joe's:** There is no wait list and the smaller bus is full.
- **Disney Springs:** The last ticket sales will be at the June Palmer Phlocking.
- **Jimmy Bluffet:** There will be an interactive concert at the Savannah Center.
- **Tribute Jimmy Buffet Concert:** On September 17, 2016 there will be a concert from 1 pm to 6 pm in Ocala. The “Land Sharks” will be playing at an open air park in downtown Ocala. Bring chairs but no outside beverages or food. Skip has 2 buses on hold right now for the event.
- **Capone's Dinner Theater:** There will be a Christmas Show on December 16, 2016 at Capone's. The cost is \$55/pp.
- **Trip Policy:** For the first 3 Phlockings, trips are only open to members only. However, every member is entitled to bring 1 guest with them on a Club Trip. If, after selling tickets at the first 3 Phlockings, the trip is not sold out, the trip will be opened up to outside friends and family.
- **Event Flyers:** Flyers for upcoming trips and events were circulated.
 - ✓ **Motion:** Will moved that we approve the flyers as submitted. Ren seconded the Motion and it carried unanimously.

Community Relations Trustee Report/Charitable Donations – Steve Larson:

- **Charitable Giving Report:** Steve distributed the Charitable Giving Report. The Club has donated cash of \$11,119 since January 1, 2016, and in-kind donations of \$14,747, for a total of cash and in-kind donations of \$25,866 since January 1, 2016.
- **Raffle Tickets:** Steve reported raffle ticket sales of \$415 to date for the Tuesday fundraiser.
- **Deliver the Difference:** Steve reported there will be a presentation of a check for \$3,000 to Deliver the Difference at the June 1, 2016 Palmer Phlocking, as well as the May 50/50 raffle sales.
- **Cody's Fundraiser:** There will be a fundraiser on May 24, 2016 for CERT. There is a golf bag and chairs to raffle off, plus a \$100 gas card to be included with the Disney cards. However, Steve would like to purchase a few more items for the raffle.
 - ✓ **Motion:** Will moved that the Club provide Steve with \$50 to purchase additional raffle prizes for the Cody's fundraiser. Larry seconded the Motion and it carried unanimously.
- **Casino Night:** Steve reported that, in addition to funding the Club's Casino Night benefiting Refuge at Jumper Creek, Parady donated 4,000 diapers to Refuge at Jumper Creek.
- **Club Scholarship:** Steve is meeting with the chairs to discuss the Club's Scholarship. Because of the changes in the PHIP scholarship, and instead of donating \$2,000 to Dollars for Scholars, our Club is looking to have our own Club scholarship.

Old Business:

- **Leadership Conference:** It was noted that all Ex Comm members are attending. The Club pays for the hotel room. Lee will look into bundling the rooms and then using the Club credit card to pay for the rooms.
- **Becoming a Villages Club:** Lee reported back on the discussion about becoming a Villages Club. However, we have many long time members who live outside of The Villages and, if we became a Villages Club, those members would no longer be able to attend out events, as everyone would have to present a Villages ID in order to use any Villages facilities or rooms. The Club would also have to use a room once each quarter.
 - ✓ **Motion:** Steve moved to indefinitely table the issue of becoming a Villages Club until such time as circumstances require us to revisit this issue. Will seconded the Motion and it carried unanimously.

New Business:

- **2016 Ormond Beach Golf Outing:** Bari McKinney, on behalf of Chair Errol McKinney, presented a proposed flyer for the October 17-19, 2016 event. The cost is \$375/pp for the 2 night, 3-day stay which includes 2 rounds of golf per person at the LPGA International course. Carol O'Neal will make copies of the flyer and Gypsy will post the flyer on Facebook. They will start selling tickets in July, 2016.
 - ✓ **Motion:** Will moved we approve the flyer as presented for the trip. Paul seconded the Motion, and it carried unanimously.
- **Pot Luck Supper:** Lee suggested that the Club get a Rec Center and a band, at a cost of \$5/pp, for a pop luck supper. Ren suggested that we honor the chairs at the event. Will will look at getting a Rec Center around the end of September, 2016.
- **Newly Elected Officers:** All newly elected Ex Comm Officers will be affirmed at the June Phlockings.

Announcements:

- The next Ex Comm meeting will be held on Friday, June 17, 2016 at 9:00 a.m. at Arcadia Home Care & Staffing located at 2472 Burnsed Boulevard in Pinellas Plaza (same shopping center as Winn Dixie and Square One) unless otherwise changed.

Motion to Adjourn: Will moved that the May 20, 2016 Ex Comm Meeting be adjourned at 10:58 a.m. and that the Ex Comm go into Executive Session. Paul seconded seconded the Motion and it carried unanimously.

Call to Order: Pres. Lee called the reconvened meeting of the Ex Comm to Order on May 20, 20016 at 11:25 a.m.

New Business (Continued):

- **Lifetime Club Membership:** A discussion was held in Executive Sessions regarding encouraging Club members to run for office on the Ex Comm.
 - ✓ **Motion:** Steve made the following Motion:
 - Be it resolved that, to encourage Club members to serve on the Executive Committee, beginning on January 1, 2017, all Executive Committee Members with three (3) years of service, and seated on the Executive Committee, will be granted lifetime membership in The Villages Parrot Head Club.Ren seconded the Motion and it carried unanimously.
The SOP's will be changed to reflect this Motion.
- **Bocce Tournament:** A discussion was held regarding the Bocce Tournament.
 - ✓ **Motion:** Will moved that we suspend the Bocce Tournament for 1 year. Ren seconded the Motion and it carried unanimously.

Motion to Adjourn: Steve moved that the May 20, 2016 Ex Comm Meeting be adjourned at 11:30 a.m. Skip seconded seconded the Motion and it carried unanimously.

(Signed) Lori Hollister
Secretary