

**THE VILLAGES PARROT HEADS  
EX COMM MEETING MINUTES  
September 22, 2017**

**Meeting Called to Order:** The September 22, 2017 meeting of the Ex Comm was called to order at 9:00 a.m. by President Lee Caron at ResCare Home Care at 9:00 a.m. at Arcadia Home Care & Staffing

**Ex Comm Members in Attendance:** President, Lee Caron, Vice President, Will Stone; Treasurer, Larry Roeder; Secretary, Lori Hollister; Membership Director, Danny Roe; Events Coordinator Trustee, Skip Todd; Community Relations Trustee, Steve Larson; Volunteer Coordinator Trustee, Ren Titus; and Media Trustee, Bob O'Neal

**Ex Comm Members Absent:** None

**Proxy Holders in Attendance:** None

**Guests in Attendance:** Gerald Brown, Glenny Kinder, Paul Kinder, Rob Ainsley

**Minutes of Previous Ex Comm Meeting – Lori Hollister:**

- The Minutes of the August 18, 2017 Ex Comm Meeting, as well as the August 18, 2017 Ex Comm Executive Session, were circulated to the Ex Comm Members electronically by Secretary Lori.
  - ✓ **Motion:** Bob moved to accept the Minutes of the August 18, 2017 Ex Comm Meeting, and the Minutes of the August 18, 2017 Ex Comm Executive Session, as submitted. Ren seconded the Motion and it carried unanimously. The approved Ex Comm Minutes will be posted on the Club's website.

**Financial Report – Larry Roeder:**

- Larry distributed the August Profit & Loss Statement, Balance Sheet and Encumbered Funds Report electronically. The Profit & Loss Statement reflected net income to the Club in August, 2017 of \$44,575 (\$37,534 of which was generated from the New Orleans bus trip), and a year-to-date profit of \$46,533 through August 31, 2017.
  - ✓ **Motion:** Steve moved that the August, 2017 Profit & Loss Statement be accepted as presented subject to audit. Danny seconded the Motion. The Motion carried unanimously.
- The Balance Sheet through August 31, 2017 reflected total cash of \$74,916.02 in the Club's BB&T checking and savings accounts, and total assets of \$79,194.02.
- The Encumbered Funds Report reflected \$34,090 raised for charity, \$25,157 donated to date, and \$8,933 available for future donations as allocated by the Charity Committee, with \$21,493 in cash available to the Club.
- Larry reported that the BB&T Manger told Larry that all member checks need to be made out to "The Villages Parrot Head Club", not "TVPHC". Larry will order 3 stamps that we can use for member checks.
- The on-line Membership Application needs to have added "The Villages Parrot Head Club". Lee will notify the members of the change.
- Larry reported that the Club's E&O General Liability Insurance Policy needs to be renewed on September 29, 2017 at a cost of \$853. Larry will pay the premium and noted that anyone who handles money should be named on the policy which covers Club officers and directors.

### Membership and Attendance – Danny Roe:

- The Club began September 2017 with 1,144 members, including both new members and renewals. 39 new members were welcomed to the Club in August, 2017, as well as 4 renewals and 3 more new applications received, for a total of 1,187 members as of September 20, 2017 (with 1 less Phlocking because of the hurricane).

### Volunteer Trustee – Ren Titus:

- **Attendance:** Ren presented his attendance report. Attendance in September, 2017 was as follows:

Phlocking Attendance:	Palmer	136	(112 in August, 2017)
	Mallory #1	0	(140 in August, 2017)
	Mallory #2	210	(215 in August, 2017)
	Average:	181	(156 in August, 2017)

Ren reported that the Club had exceptional attendance given the fact that we had only 2 Phlockings in September.

- Ren reported the volunteer hours are up with the September blood drive.
- Ren is going to need to purchase pins for the Volunteer Appreciation Party and requested \$750.
  - ✓ **Motion:** Will moved that the club allocate \$750 for the purchase of pins for the Volunteer Appreciation Party. Skip seconded the Motion and it carried unanimously.

### Internal Events Trustee Report – Vice President Will:

- **5 O’Clock Somewhere:** Will reported that everyone had a great time and Mark Woodward did a great job.
- **Christmas Party and New Year’s Eve Party Flyers:** Will distributed proposed flyers for both the Christmas Party on December 9, 2017 and the New Year’s Eve Party. No points will be required to purchase tickets to the Christmas Party, and the New Year’s Eve Party will be open to friends and family.
  - ✓ **Motion:** Will moved that the Club approve the proposed flyers for the 2017 Christmas Party as submitted and the 2017 New Year’s Eve Party as submitted. Bob seconded the Motion and it carried unanimously.
- **Pool Party October 29, 2017:** Will reported that he has scheduled a Club pool party at the Waterfront Inn on October 29<sup>th</sup>. Just Mike will provide the music from 4:30 to 7:30 p.m.

### External Events Trustee Report –Skip Todd:

- **Future Blood Drives:** Skip has scheduled future blood drives at Fire Station 44 for January 22, May 14 and September 11, 2018. Skip would like to present a Golden Parrot Head plaque to the Fire Station in January, 2018.
  - ✓ **Motion:** Bob moved that the Ex Comm approve the blood drive dates presented by Skip and to present Fire Station 44 with a Golden Parrot Head plaque in January, 2018. Will seconded the Motion and it carried unanimously.
- **Club Cruise:** 135-140 people are going on the cruise. Skip has reserved 1 bus for the day of the cruise.
- **Tampa Bay Downs Bus Trip:** Skip reported electronically that Tampa Bay Downs has an opening at the Catering Room on February 17, 2018.
  - ✓ **Electronic Motion 8-22-17:** Skip moved that the Ex Comm approve the bus trip to Tampa Bay Down on February 17, 2018. Bob seconded the Motion and it carried unanimously.

### **Media Trustee –Bob O’Neal:**

- **Newsletter:** Bob will have the newsletter out shortly and will include information on nominations.
- **Website:** The logos for BB&T and Juice Plus will be removed from the Club’s website as sponsors.
  - ✓ **Motion:** Steve moved that the Club drop BB&T and Juice Plus as Club corporate sponsors. Ren seconded the Motion and it carried unanimously.
- **Website:** Bob reported that Michael Callen can add a google calendar to the website and if someone has a gmail account, the event would go on your google calendar. Following a discussion, it was decided that no additional calendars will be added to the Club’s website.

### **Community Relations Trustee Report/Charitable Donations – Steve Larson:**

- **Charitable Giving Report:** Steve presented the Charitable Giving Report.
- **Charity Survey:** Steve reported the Charity Committee has met to come up with a survey which will be distributed to members at the last Phlocking in October and the first 2 Phlockings in November. There is a description of the various charities on the back of the survey for members reference.
- **Box Tops for Education:** Steve reported that Barb Hopper, a committee member, would like to start collecting box tops at our Phlockings and present a flyer for Ex Comm consideration.
  - ✓ **Motion:** Steve moved that the Club start a program to collect box tops to benefit the Wildwood Middle High School, and that Barb Hopper be designated as the Chairperson of this effort. Will seconded the Motion and it carried unanimously.
- **Club Cookbook:** Steve reported that lots of Parrot Head Clubs have their own cookbooks with member recipes. Barb Hopper and Sue Kermis have volunteered to pursue this idea further.
  - ✓ **Motion:** Steve moved that the Club appoint Barb Hopper and Sue Kermis be appointed by the Club to develop a plan to publish a Parrot Head cookbook and report back to the Ex Comm with a plan to publish a cookbook in 2018. Will seconded the Motion and it carried unanimously.
- **Donation to Lone Palm Foundation:** Steve reported that a Club in Texas recently donated \$7,000 to the Lone Palm Foundation for hurricane relief. We normally donate \$1,500 each year to Lone Palm. The musical group that played for us, Hollywood & the Tropics donated their tips from the hurricane party to our Club for Hurricane Irma relief.
  - ✓ **Motion:** Steve moved that the Club donate \$1,700 to the Lone Palm Foundation, plus the \$300 donated to the Club by Hollywood & the Tropics. Will seconded the Motion and it carried unanimously.
- Steve reported that the Club donated \$350 to the wildwood Soup Kitchen from the golf scramble that was cancelled because of the hurricane.

### **Old Business:**

- **Hospice Golf Tournament:** Rob Ainsley, Chair, provided an update on the tournament following the hurricane and The Villages will not allow tournament play on any courses in October. The location of the tournament has been changed to Harbor Hills Country Club on October 26, 2017 with an 8:00 a.m. shotgun start. 132 players have registered to date. Rob distributed a new proposed flyer for the event. Par Car is going to sponsor the 3 pars for a hole-in-one contest with cash and prizes. Rob will let Paul Kinder know if he is going to need a security team.
  - ✓ **Motion:** Will moved that the Ex Comm approve the revised flyer for the Hospice Golf Tournament to be held at Harbor Hills Country Club on October 26, 2017. Ren seconded the Motion and it carried unanimously.
- **2018 Leadership Conference:** An electronic discussion was held regarding the 2018 Leadership Conference to be hosted by The Villages Parrot Head Club and held at the Waterfront Inn.

- ✓ **Electronic Motion 8-18-2017:** Skip moved that we reserve the dates for the 2018 Leadership Conference with the Waterfront Inn and sign a contract if necessary. Bob seconded the Motion and it carried unanimously.

**New Business:**

- **Membership:** Danny distributed suggestions for changes to Membership. Danny would like to see the renewal process in January-March run smoother, and encourage members to renew on-line. Danny also recommended that we start renewals in November, 2017 and that we include a sentence to the Club Waiver that stated “and subsequent years” so the members’ signatures are good for future years and the members do not have to initial the application form again.
  - ✓ **Motion:** Steve moved that the Membership Chair be authorized to sell new members beginning November 1, 2017. Bob seconded the Motion and it carried unanimously.
  - ✓ **Motion:** Will moved that we revise article II.3.a.and b. of the SOP’s to provide as follows:
    - “a. Membership dues are \$25.00 per person for all new members joining from November 1 of the current year for a 14-month Club membership.”
    - “b. Membership dues for renewing members are \$20.00 per person beginning November 1 of the current year for a 14 month renewed Club membership. If a member has not renewed their membership by December 31 of the current year, their membership shall be in arrears between January 1 and March 31 of the following year, with the membership expiring on April 1 of the following year.Steve seconded the Motion and it carried unanimously.
- **Members Paid to Provide Music:** It was discussed whether there was anything in the Club’s By-Laws or SOP’s that prohibited the Club from hiring members to provide music at our Phlockings. It was determined that there was no such prohibition or restriction in either the By-Laws or the SOP’s.
- **Changes to the PHIP By-Laws:** This issue was tabled until the Ex Comm has a chance to speak with Sue Kermis about the request for changes to the PHIP By-Laws and the background behind the requested changes.
- **Seating at the Phlockings:** Ren volunteered to distribute a paper that asks members not to save seats at the Phlockings.

**Announcements:**

- The next Ex Comm meeting will be held on Friday, October 20, 2017 at 9:00 a.m. at Arcadia Home

**Motion to Adjourn:** Will moved that the September 22, 2017 Ex Comm Meeting be adjourned at 11:40 a.m. Skip seconded the Motion and it carried unanimously.

(Signed) Lori Hollister  
Secretary