

**THE VILLAGES PARROT HEADS  
EX COMM MEETING MINUTES  
December 21, 2018**

**Meeting Called to Order:** The December 21, 2018 meeting of the Ex Comm was called to order at 8:55 a.m. by Vice-President Mark Woodland at ResCare Home Care & Staffing.

**Ex Comm Members in Attendance:** Vice President, Mark Woodland; Secretary, Lori Hollister; Treasurer, Larry Roeder; Membership Director, Danny Roe; Volunteer Coordinator Trustee, Ross Irlam; Events Trustee, Skip Todd; Media Trustee, Steve Larson; and Community Relations Trustee, Rob Ainsley

**Ex Comm Members Absent:** President, Lee Caron

**Proxy Holders in Attendance:** Ren Titus for President, Lee Caron

**Guests in Attendance:** Judy Koch, Kevin Fuller, Glenn Kinder, Paul Kinder, Ann Blanchard, Gary Blanchard, Renie Larson, and Sue Caron

**Minutes of Previous Ex Comm Meeting – Lori Hollister:**

- The Minutes of the November 23, 2018 Ex Comm Meeting were circulated to the Ex Comm Members electronically by Secretary Lori.
  - ✓ **Motion:** Steve moved to accept the Minutes of the November 23, 2018 Ex Comm Meeting as submitted. Rob seconded the Motion and it carried unanimously. The approved Ex Comm Minutes will be posted on the Club’s website.

**Election Results as of Midnight, December 19, 2017:**

- Elections Chair Paul Kinder submitted the names and respective offices of the Ex Comm members running unopposed in the December 2018 Election. These Ex Comm officers were confirmed at each of the December Phlockings

|   |                |
|---|----------------|
| <b><u>Vice-President:</u></b>                     | Mark Woodland  |
| <b><u>Secretary:</u></b>                          | Lori Hollister |
| <b><u>Volunteer Trustee &amp; Membership:</u></b> | Ross Irlam     |
| <b><u>External Events Trustee:</u></b>            | Judy Koch      |

**Financial Report – Larry Roeder:**

- Larry distributed the November 2018 Profit & Loss Statement and Encumbered Funds Report electronically. The Profit & Loss Statement reflected a net profit to the Club in November of \$7,220, largely because of new members and renewals and income from the Christmas and New Year’s Eve parties. \$4,000 was donated to charity, with \$2,000 donated to Wildwood Soup Kitchen and \$2,000 to All One Family. In December, the Club presented Hospice with a check for \$16,000 from the golf tournament proceeds, and \$2,000 was donated to Center Hill Children’s Mission
- The Club has year-to-date income of \$69,698, year-to-date expenses of \$43,556, and year-to-date profit of \$26,142.
  - ✓ **Motion:** Steve moved that the November 2018 Profit & Loss Statement be accepted as presented subject to audit. Danny seconded the Motion. The Motion carried unanimously.

- The Encumbered Funds Report reflected that the Club has total encumbered funds of \$33,969 with \$19,177 available for future donations. The Club has total cash of \$52,320 less \$10,000 donated to Hospice and \$8,000 for the Christmas Party food. \$17,847 is currently in the Club's savings account and Larry has purchased a \$10,000 CD.

**Membership and Attendance – Danny Roe:**

- Danny reported that the Club ended December with 1,396 total active members.
- The month of December saw 40 new members (YTD new members: 433) and total renewals to date of 275.
- Danny refunded membership dues to a member whose wife passed away.

**Volunteer Trustee – Ross Irlam:**

- **Attendance:** Ross circulated the Attendance Report and the Volunteer Hours Reports electronically to the Ex Comm. The Attendance Report through the Mallory Phlocking on December 19, 2018 reflected attendance numbers are as follows:
 

|                       |            |     |                        |
|-----------------------|------------|-----|------------------------|
| Phlocking Attendance: | Palmer     | 236 | (249 in November 2018) |
|                       | Mallory #1 | 143 | (235 in November 2018) |
|                       | Mallory #2 | 191 | (209 in November 2018) |
| Average:              |            | 190 | (231 in November 2018) |
- Ross included attendance numbers for 2017 for comparison purposes which reflected higher attendance numbers in 2018 than in 2017.
- **Volunteer Hours:** The volunteer hours' report reflected 1,758 volunteer hours in November, of which 970 were charity hours. Ross reported electronically that, through the end of November, the Club's volunteer hours are approximately 1,676 more than they were in 2017, but approximately 15 hours less than last year in charity hours.
- **New "Help Us Help Kids" Chair:** Ross reported that Jan Donegan has volunteered to Chair this fundraising event.
  - ✓ **Motion:** Steve moved that Jan Donegan be approved as Chair of the 2019 Help Us Help Kids Fundraiser. Larry seconded the Motion and it carried unanimously.
- **New Points Guidelines:** Ross requested that the new points guidelines approved at the November 2018 Ex Comm Meeting be included in the SOP's by December 31, 2018, and also separately so that he can send them to his Chairpersons.

**Internal Events Trustee Report – Mark Woodland:**

- **Christmas Party December 7, 2019:** Mark advised that he has secured the Wildwood Community Center on December 7, 2019 for the Club's Christmas Party. Frannie Durr has volunteered to chair the event.
- **New Year's Eve 2018:** Mark reported that 340 tickets have been sold and they are bringing in a big screen TV to watch the ball drop in Times Square.
- **Halloween 2019:** Mark reported that Julie Harris cannot chair this event. Mark has a new chair in mind and will confirm the possible chair at a subsequent meeting.
- **5 O'Clock Somewhere Update:** Mark indicated a couple of members have expressed an interesting in helping coordinate these events and he will put the members in touch with Mike Peacock. He would like to do 6-8/year and maybe focus an event on our new members.

### **External Events Trustee Report – Skip Todd:**

- **Travel Committee:** Skip would like to push members to get involved and join the Travel Committee.
- **Bus Trips:** Starting in 2019, every bus trip will be \$25/pp. He would like to stay with Lamers and all the new busses will accommodate scooters. There has been an issue with members wanting a 2<sup>nd</sup> bus for a trip but, when the Club can't fill the 2<sup>nd</sup> bus, the trip ends up losing money.
- **February 2019 Blood Drive:** Procedures are being changed because of an incident. Skip will continue to chair the blood drives.
- **Tampa Bay Downs Bus Trip March 3, 2019:** Paul will start selling tickets in January 2019.
- **2020 Club Cruise:** Skip is looking at the possibility of a Club cruise in May, 2020.

### **Media Trustee Report – Steve Larson:**

- **Newsletter:** Steve is working on the January newsletter and will send it to Lee for distribution to the members.

### **Community Relations Trustee Report/Charitable Donations – Rob Ainsley:**

- **Charitable Giving Report:** Rob provided a Charitable Giving Report to the Ex Comm members. Donations of \$2,000 each were presented to Wildwood Soup Kitchen and All One Family at the November Phlockings. A check for \$16,000 was presented to Hospice in December (\$10,000 from the Club, \$5,000 from Parady and \$1,000 from Street Rod), as well as a check for \$2,000 to Center Hill Children's Mission, for a total of cash donations made by the Club in 2018 of \$46,102.00. Total cash and in-kind donations for 2018 totaled \$102,703.00. In addition, \$230,630.79 was donated by Club members through the calculation of the value of volunteer hours.
- **2019 Hospice Golf Tournament:** Rob said that Harbor Hills can host the golf tournament on either October 10 or October 17, 2019. Kevin Fuller will chair this event.
- **Street Rod as Corporate Sponsor:** Rob stated that Street Rod donated \$1,000 plus golf carts for use at the Hospice Golf Tournament and qualifies as a Club Corporate Sponsor.
  - ✓ **Motion:** Rob moved that the Ex Comm accept Street Rod as a Club corporate sponsor. Larry seconded the Motion and it carried unanimously.

### **Old Business:**

- **February 13, 2019 Valentine's Dance Budget:** Mark Woodland presented the proposed budget for the Valentine's Dance on behalf of Chair, Linda Fuller, electronically for approval. The caterer is Cracker Barrell and she is waiting to hear if EmPire is available for the music. She would like to start selling tickets at the December 19, 2018 Mallory Phlocking.
  - ✓ **Electronic Motion November 26, 2018:** Mark moved that the proposed budget for the 2019 Valentine's Dance circulated electronically for review be approved. Rob seconded the Motion and it carried unanimously.
- **February 13, 2019 Valentine's Dance Flyer:** At the Mallory Phlocking on December 10, 2018, Vice President Mark Woodland presented a proposed flyer for the 2019 Valentine's Dance to the Ex Comm Members in attendance.
  - ✓ **Motion:** Mark moved on December 10, 2018 that the flyer for the 2019 Valentine's Dance be approved as presented. Rob seconded the Motion and it carried by a majority vote of Mark, Skip, Rob, Steve, Larry and Ross.
- **February 24, 2019 Club Anniversary Party:** Ann Blanchard, Chair, presented a proposed flyer for the event, "Off to See the Lizard", as well as a seating chart. The cost will be \$35/pp.
  - ✓ **Motion:** Steve moved that the flyer for the Club's 2019 Anniversary Party be approved as presented. Ross seconded the Motion and it carried unanimously.

- **May 11-12, 2019 Homosassa Getaway:** Chair, Ann Blanchard, presented a proposed budget for the event, “Off-Shore Friend-zy” to be held May 11 and 12, 2019. There will be music on Saturday and Sunday and the price of \$20/pp will include a Mother’s Day brunch on Sunday. Ann is requesting \$1,600 from the club to support the event, plus an additional amount not included in the budget to cover the cost of purchasing carnations for the moms attending the brunch. Ann will also look into reserving a bus on Sunday so that members could also attend the Mother’s Day brunch. Ann will start selling wristbands at the March 2019 Palmer Phlocking.
  - ✓ **Motion:** Steve moved that the Ex Comm approve the proposed budget for Homosassa. Danny seconded the Motion and it carried unanimously.
  - ✓ **Motion:** Danny moved that the Club purchase carnations for the mothers at whatever additional cost it may be over the proposed budget. Ross seconded the Motion and it carried unanimously.

**New Business:**

- **December, 2018 Election Results:** Elections Chair Paul Kinder submitted the election results as follows:

|   |                |
|---|----------------|
| <b><u>Vice-President:</u></b>                     | Mark Woodland  |
| <b><u>Secretary:</u></b>                          | Lori Hollister |
| <b><u>Volunteer Trustee &amp; Membership:</u></b> | Ross Irlam     |
| <b><u>External Events Trustee:</u></b>            | Judy Koch      |

The original certification of the election results for the December 2018 election will be filed with these Minutes. The Club members affirmed those members running unopposed at each of the December 2018 Phlockings. The Ex Comm Members also thanked Skip Todd for his dedication and years of service on the Ex Comm as the External Events Trustee

- **2019 Christmas Party:** Frannie Durr has volunteered to Chair this event.
  - ✓ **Motion:** Steve moved that the Ex Comm approve Frannie Durr as the Chair of the 2019 Christmas Party. Rob seconded the Motion and it carried unanimously.
- **March 23, 2019 Poker Run Budget:** Chair, Renie Larson, submitted her preliminary budget for the March 23, 2019 Poker Run. Hollywood & the Tropix will play from 2 pm to 6 pm. She anticipates income from ticket sales, the basket raffle, the sale of wild cards, profits from the dunk tank and corn hole, and some other card games where the prizes will be raffle tickets. She will be using new raffle tickets this year with 11 same-number tickets per card. Renie also presented her flyer and donation solicitation letter. Danny asked about the possibility of t-shirts because we have over 400 new members that don’t have Poker Run t-shirts. Gary Blanchard volunteered to help coordinate t-shirts for the 2019 Poker Run with a goal of breaking even on t-shirt sales vs. cost.
  - ✓ **Motion:** Steve moved to approve the preliminary budget for the 2019 Poker Run, the fliers and the solicitation material. The final budget to be submitted to the Ex Comm if t-shirts are going to be provided. Rob seconded the Motion and it carried unanimously.
- **Kline Executive Suites:** The Club received an invitation to their grand opening on February 7, 2019 from 11 to 3. This will not be emailed to our members.
- **Shepherd’s Lighthouse Shoe Drive:** Mark advised that once a year Shepherd’s Lighthouse does a shoe drive. He suggested that we add the collection of shoes to the Club’s annual clothing drive, or we could do this as part of a 5 O’Clock Somewhere event.
- **Big Brothers/Big Sisters:** Steve requested this issue be tabled until the January Ex Comm Meeting.

**Announcements:**

The next Ex Comm meeting will be held on Friday, January 18, 2019 at 9:00 a.m. at Rescare Home Care & Staffing in Pinellas Plaza, 2472 Burnsed Boulevard.

**Motion to Adjourn Into Executive Session:** Steve moved that the December 21, 2018 Ex Comm Meeting be adjourned into Executive Session at 10:00 a.m. Danny seconded the Motion and it carried unanimously.

**Motion to Move Into Regular Session and Adjourn:** Steve moved that the December 21, 2018 Ex Comm Meeting move into regular session and be adjourned at 10:30 a.m. Danny seconded the Motion and it carried unanimously.

(Signed) Lori Hollister, Secretary