

**THE VILLAGES PARROT HEADS
EX COMM MEETING MINUTES
July 20, 2018**

Meeting Called to Order: The July 20, 2018 meeting of the Ex Comm was called to order at 9:02 a.m. by President Lee Caron at ResCare Home Care & Staffing.

Ex Comm Members in Attendance: President, Lee Caron; Vice President, Mark Woodland; Treasurer, Larry Roeder; Secretary, Lori Hollister; Community Relations Trustee, Rob Ainsley; Volunteer Coordinator Trustee, Ross Irlam; Events Coordinator, Skip Todd; Media Trustee, Steve Larson; and Membership Director, Danny Roe appearing via telephone

Ex Comm Members Absent: None

Proxy Holders in Attendance: None

Guests in Attendance: Ren Titus

Minutes of Previous Ex Comm Meeting – Lori Hollister:

- The Minutes of the June 22, 2018 Ex Comm Meeting were circulated to the Ex Comm Members electronically by Secretary Lori.
 - ✓ **Motion:** Steve moved to accept the Minutes of the June 22, 2018 Ex Comm Meeting as submitted. Ross seconded the Motion and it carried unanimously. The approved Ex Comm Minutes will be posted on the Club's website.

Financial Report – Larry Roeder:

- Larry distributed the June 2018 Profit & Loss Statement, Balance Sheet, and Encumbered Funds Report electronically. The Profit & Loss Statement reflected total income to the Club in June of \$1,323 and year-to-date income to the Club of \$42,141. The Profit & Loss Statement also reflected a net loss to the Club in June of \$2,164 and year-to-date net profit to the Club is \$28,408. No donations to charity were made in June 2018.
 - ✓ **Motion:** Steve moved that the June 2018 Profit & Loss Statement be accepted as presented subject to audit. Ross seconded the Motion. The Motion carried unanimously.
- For the benefit of the new members to the Ex Comm, Larry explained the financial statements in detail. He indicated that the money taken in for trips organized and operated by the Travel Committee should be spent on Club members, and the line item for "trips" will be eliminated in 2019.
- The Balance Sheet as of June 30, 2018 reflected \$50,838.46 in total cash in the Club's BB&T checking, savings and CD accounts, and \$52,503.23 in total assets.
- Larry advised that he moved \$15,000 out of our BB&T savings account and into a 11-month CD which is paying 1.75% interest. Larry suggested that the Club wait 4-5 months and then purchase another CD so that they expire every 6 months on a rotating basis.
- The Club had total equity of \$50,599.83 and total liabilities and equity of \$52,503.23.
- The Encumbered Funds Report reflects money that is taken in and earmarked for a specific purchase, i.e. money earned through fundraisers and earmarked for charitable donation. The Club currently has \$21,767 available for future charitable donation.

- Larry recommends that the Club spend more money on Club events as we have \$50,838 in total cash and \$26,046 in total free cash.

Membership and Attendance – Danny Roe (appearing telephonically):

- Danny reported that the Club has 1,200 total active members as of the July 18, 2018 Phlocking at Mallory, including 42 new members and 8 renewals during the month of July 2018.

Volunteer Trustee – Ross Irlam:

- **Attendance:** Ross presented his attendance report through the 2nd Mallory Phlocking on July 18, 2018. Attendance numbers are as follows:

Phlocking Attendance:	Palmer	142	(119 in June 2018)
	Mallory #1	170	(187 in June 2018)
	Mallory #2	237	(203 in June 2018)
	Average:	183	(170 in June 2018)
- Ross noted that our attendance numbers for July 2018 are slightly higher than July 2017, as was June 2018.
- Ross distributed a report for volunteer hours reflecting 930 volunteer hours in June, of which 248 were charity hours. The volunteer hours for June were down from previous months because the Club did not have any major events.
- Ross needs a chairperson for the 2019 Hospice Golf Tournament. Rob is looking for someone to replace him as chair.
- The Christmas golf cart light parade will not occur in 2018 as the Ex Comm voted to hold the event every other year.
- Mark Woodland volunteered to chair the St. Patrick’s Day Parade, with the help of Irene Lawrenson.
- Charlie Howlett has volunteered to chair the Toys for Tots December toy drive.
- A chair is needed for the 2019 Rotary Chili Cook-Off to be held in February.
- Ross advised that Linda Fuller has volunteered to chair the Valentine’s Dance in February 2019.
 - ✓ **Motion:** Mark moved that Linda Fuller be approved as Chair of the February 2019 Valentine’s Dance. Ross seconded the Motion and it carried unanimously.

Internal Events Trustee Report – Mark Woodland:

- **November 2018 5 O’Clock Somewhere:** Mark is working with Demshar’s in Spanish Springs to host a 5 O’Clock Somewhere the end of November. More information and details will follow.
- **August 26, 2018 Pool Party:** Mark noted that there are only 9 tickets left and this event should sell out.
- **August 3-4, 2018 Leadership Conference:** Lee reported that there are current 53 Parrot Heads registered for the conference. Mark reported that the Tervis Tumblers have been received and will be included in the “goody bags”, along with a name badge, coupons, a lanyard, a yoyo, and other items being put together by Glenny Kinder, Sue Caron, and their group of women volunteers. Mark requested 6 tents for 2 days at the pool at the Waterfront. He will also need 50 copies of the Lake Sumter Landing area map to be included in the goody bags and available for Saturday’s lunch break and pub crawl. Mark would like Ex Comm members available at each of the pub crawl locations (Cody’s, RJ Gator’s, Guy Fieri’s, and the Lighthouse) encouraging everyone to return to the Waterfront for the pool party beginning at 6 pm.
- **Christmas Party Catering:** Lee reviewed the terms of a contract from an outside vendor for catering a turkey dinner for the Christmas Party to be held at the Wildwood Community Center. The cost of the catering is \$26.84/pp and includes tax, tip, set-up and tear-down. The cost for the food would be

\$7,487.84 plus \$500 for set-up and tear-down, for a total contract price of \$7,907.84. Joan Vanderhorn is chair and music will be provided by Groove 41.

✓ **Motion:** Mark moved that the Ex Comm approve the contract for the catering of the Christmas Party at a cost of \$7,907.84 to the Club. Steve seconded the Motion and it carried unanimously.

- **2019 Poker Run Music:** Renie Larson, Chair of the event, has requested that the music be provided by Hollywood & The Tropics.

✓ **Motion:** Steve moved that Hollywood & The Tropics be booked for the 2019 Poker Run per the request of the event Chair. Ross seconded the Motion and it carried unanimously.

- **Unpaid Bar Bills:** Mark advised that he paid 3 members' bar bills after the Mallory #2 Phlocking for a total of \$11.34. Larry will reimburse Mark.
- **Phlocking Music:** Mark advised that music at the Phlockings is contracted from 4 to 6:30 pm. Lee will notify Sandi Senator to make certain the musicians know this. Larry also requested he be provided with an invoice from the music providers prior to or at the Phlocking. It was suggested that Sandi Senator send a "confirming email" to each of the music providers confirming the date and time, and requesting an invoice for payment. The Club is paying individual musicians \$200/event and \$275/event to groups of 2 or more.

External Events Trustee Report – Skip Todd:

- **July Travel Committee Meeting:** Skip reported that the meeting went well and several new members have joined the Committee.
- **December 6, 2018 Mt. Dora Bus Trip and Light Tour:** Skip presented a flyer for the bus trip. Bonnie Walls is the Chair and the trip will be from 2 pm to 10 pm.
 - ✓ **Motion:** Skip moved that the Ex Comm approve the flyer for the December 6, 2018 bus trip and light tour as presented. Rob seconded the Motion and it carried unanimously.
- **September 11, 2018 and November 11, 2018 Blood Drives:** Skip said he would like to see more Club members sign up for the blood drives. He is gathering coupons for food and drinks from local restaurants for people who donate blood, as well as the "pint for a pint" from RJ Gator's.
- **Future Club Cruises and All Inclusive Trips:** Skip said that a new member has organized trips for the Iowa Club and Skip will work with him on a Parrot Head future trip.

Media Trustee – Steve Larson:

- **Newsletter:** Steve Larson is working on the August newsletter and was commended for the July newsletter. He will be out of town during the pool party in August and needs someone to take photos for him.
- **Club Website:** Steve reported that Christine Pusch is updating the website, and Michael Callen is continuing to do the graphics and web page design.

Community Relations Trustee Report/Charitable Donations – Rob Ainsley:

- **Charitable Giving Report:** Rob did not have a Charitable Giving Report to distribute to the Ex Comm. He will bring a report to the August Ex Comm meeting reflecting both cash and in-kind donations by the Club on a monthly basis. Rob will also provide dates for future charitable donations in accordance with the 2018 Giving Plan. There remains \$15,000 remaining for distribution during the second half of 2018.
- **Hospice Golf Tournament:** Rob will be going to Bill Bryan for a sponsorship for the Hospice Golf Tournament, as well as Demshar's for a \$500 cash donation.

Old Business:

There was no old business to come before the Ex Comm.

New Business:

- **Promoting Non-Parrot Head Fundraising Events:** Steve reported that he has received several comments from members who think we are doing too much charity work, particularly in light of our promotion of outside charity events, i.e. Operation Shoebox and the bowling fundraiser for House of Hope. These are not Parrot Head events, yet we are announcing them at our Phlockings and putting them on our Facebook page. After a discussion was held, Pres. Lee suggested that we look at future charitable event solicitations on a case-by-case basis.
- **Vietnam Veteran's Traveling Wall:** The Club has been requested to place an ad in the journal for the Vietnam Veteran's Traveling Wall. The cost of a ½ page ad is \$75 and a full-page ad is \$150.
 - ✓ **Motion:** Larry moved that the Club purchase a full-page ad in the Vietnam Veteran's Traveling Wall journal for \$150. Mark seconded the Motion and it carried unanimously.
- **Casino Night 2019:** Mark proposed that the Club once again participate with Parady Financial in a Casino Night to be held at the Wildwood Community Center in late January 2019. Following a discussion, it was decided that there was still interest and enthusiasm from Club members for this event and Pres. Lee will coordinate a date and Ross will seek a chair for the event.
- **Club's 15th Birthday Party:** Our Club was started in February 2004 and will be celebrating its 15th Birthday in 2019. The Ex Comm would like to have the birthday party locally but Mark reported that there are no Rec Center available until late May 2019. Katie Belle's is a possibility and Mark will look into the availability in February 2019 and report back to the Ex Comm.

Announcements:

The next Ex Comm meeting will be held on Friday, August 17, 2018 at 9:00 a.m. at Rescare Home Care & Staffing in Pinellas Plaza, 2472 Burnsed Boulevard.

Motion to Adjourn: Steve moved that the July 20, 2018 Ex Comm Meeting be adjourned into Executive Session at 10:25 a.m. Skip seconded the Motion and it carried unanimously. Following the close of the Executive Session, Steve moved that the July 20, 2018 Ex Comm Meeting be adjourned at 10:56 a.m. Skip seconded the Motion and it carried unanimously.

(Signed) Lori Hollister
Secretary