

**THE VILLAGES PARROT HEADS
EX COMM MEETING MINUTES
May 18, 2018**

Meeting Called to Order: The May 18, 2018 meeting of the Ex Comm was called to order at 8:58 a.m. by President Lee Caron at ResCare Home Care & Staffing.

Ex Comm Members in Attendance: President, Lee Caron; Vice President, Mark Woodland; Treasurer, Larry Roeder; Secretary, Lori Hollister; Community Relations Trustee, Steve Larson; Volunteer Coordinator Trustee, Ren Titus; Events Coordinator, Skip Todd; Membership Director, Danny Roe and Media Trustee, Bob O'Neal

Ex Comm Members Absent: None

Proxy Holders in Attendance: None

Guests in Attendance: Rob Ainsley, Glenny Kinder, Paul Kinder, Sue Caron, Ross Irlam, Gypsy Ginchereau

Minutes of Previous Ex Comm Meeting – Lori Hollister:

- The Minutes of the April 20, 2018 Ex Comm Meeting and the Minutes of the April 20, 2018 Executive Session of the Ex Comm were circulated to the Ex Comm Members electronically by Secretary Lori.
 - ✓ **Motion:** Bob moved to accept the Minutes of the April 20, 2018 Ex Comm Meeting and the Minutes of the April 20, 2018 Executive Session of the Ex Comm as submitted. Steve seconded the Motion and it carried unanimously. The approved April 20, 2018 Ex Comm Minutes will be posted on the Club's website.

Financial Report – Larry Roeder:

- Larry distributed the April 2018 Profit & Loss Statement, Balance Sheet, and Encumbered Funds Report electronically. The Profit & Loss Statement reflected income to the Club in April of \$18,945 less expenses of \$3,888, for a net profit to the Club in April 2018 of \$15,058, and year-to-date net profit of \$36,379.
 - ✓ **Motion:** Steve moved that the April 2018 Profit & Loss Statement be accepted as presented subject to audit. Mark seconded the Motion. The Motion carried unanimously.
- Profit from fundraising in April was generated from the Club cruise commission (\$13,024), additional Poker Run basket raffle (\$350), 50/50 raffle (\$411), and the Veterans Helping Veterans Cody's fundraiser (\$1,690).
- The Club made donations in April of \$2,000 to Veterans Helping Veterans and \$1,000 to the Lake Panasoffkee Food Pantry from the Poker Run Dunk Tank.
- The Phins Up Shop showed a loss of \$1,452 in April as the result of new inventory and an adjustment to the inventory income.
- The Balance Sheet as of April 30, 2018 reflected \$62,953.82 total cash in the Club's BB&T checking and savings accounts.
- The Encumbered Funds Report through April 18, 2018 reflected encumbered funds of \$32,849, with total free cash of \$30,105 through April 18, 2018.
- Larry reported that he will look into CD rates and possibly move some of the Club's funds from savings into a CD.

Membership and Attendance – Danny Roe:

- Danny reported that the Club had 1,099 total active members as of May 18, 2018, including 17 new members and 13 renewals.
- Danny reported that 392 members have not renewed their membership. He will send them one last email regarding renewal and, if they do not renew their membership, he will delete their names and information from the membership list.

Volunteer Trustee – Ren Titus:

- **Attendance:** Ren presented his attendance report through the 1st Mallory Phlocking on May 7, 2018. The Mallory 2 Phlocking will be held on May 23, 2018. Attendance numbers are as follows:
Phlocking Attendance: Palmer 141 (196 in April 2018)
Mallory #1 145 (215 in April 2018)
Mallory #2 172 (276 in April 2018) **
Average: 153 (229 in April 2018)
**Reported by Ren on May 25, 2018 after the May 18, 2018 Ex Comm Meeting
- Ren reported that the volunteer hours in April 2018 were 1,323, including 506 charity hours.
- **2019 Volunteer Appreciation Party:** Ren reported that Carolyn Barger, Chair, would like to set the date for the 2019 Volunteer Appreciation Party on January 28, 2019 at Cody's in Brownwood. This is an "invitation only" event.

Internal Events Trustee Report – Mark Woodland:

- **August 3-4, 2018 Leadership Conference:** Mark reported that the Leadership Conference will include a pool party at the Waterfront Inn on Friday evening with Mike & Terri providing the entertainment, the Leadership Conference on Saturday, followed by a "pub crawl" in Lake Sumter Landing, and a poolside party on Saturday evening at the Waterfront Inn beginning at 6 pm with Hollywood & the Tropics providing the music.
 - ✓ **Motion:** Ren moved that the Ex Comm approve the plan for Saturday night of the Leadership Conference at the Waterfront Inn at a cost to the Club of \$50 for the music by Hollywood & the Tropics. Steve seconded the Motion and it carried unanimously.
- **May 30, 2018 5 O'Clock Somewhere:** Mark reported that the second 5 O'Clock Somewhere will be on May 30, 2018 at Gator's Dockside in Brownwood. The music will be Mark the Shark, DJ.

External Events Trustee Report – Skip Todd:

- **May 25, 2018 Capone's Dinner Show:** Skip reported that the event is sold out.
- **Blood Drive:** Pres. Lee congratulated Skip and his team on the most successful blood drive in the Club's history and the great publicity in both The Daily Sun and the on-line Villages-News.com. 255 pints were donated by 250 donors. 57.5 gallons of blood has been donated year-to-date. Steve indicated that One Blood has qualified as a corporate sponsor based upon the prizes and movie tickets they give out at the blood drive. The next blood drive is September 11, 2018.

Media Trustee – Bob O'Neal:

- **Newsletter:** Bob is working on the June newsletter which will include information on Ross Irlam, Ren's replacement as Volunteer Trustee.
- **Club Website:** Bob reported that 3 members have expressed an interest in working on the Club's website. He is working on setting up a training meeting with Michael Callen. We now have a secured "https" website.

Community Relations Trustee Report/Charitable Donations – Steve Larson:

- **Charitable Giving Report:** Steve distributed the Charitable Giving Report. \$1,000 was donated to the Lake Pan Food Pantry in April 2018, as well as \$2,000 donated to Veterans Helping Veterans from the Cody's fundraiser. A total of \$4,332 in cash has been donated to date, as well as \$35,795 in kind donations.

Old Business:

- There was no Old Business to come before the Ex Comm at the May 18, 2018 meeting.

New Business:

- **Siesta Key Beach Get Away:** Gypsy Ginchereau, Chair, presented information on the September 23-28, 2018 event, as well as a proposed budget and flyer. Gypsy would like to keep the price at \$7/pp for the Bloody Mary Breakfast. The Sandbox, the hotel where the tents will be set up, has been booked and will provide the electricity for the entertainment. She is preparing a coupon book for most of the restaurants in the area which are giving our members a 10% discount. A discussion was held on raising the cost of the wristbands for the event to \$10/pp.
 - ✓ **Motion:** Bob moved that the Ex Comm accept the budget with the revision that the wristbands will cost \$10/pp, leaving a cost to the Club of \$17-20/pp including tax and tip. Steve seconded the Motion and it carried unanimously. Gypsy presented a revised budget electronically to the Ex Comm reflecting the cost per person of \$10 and a cost to the Club of \$1,025-\$1,400.
 - ✓ **Motion:** Bob moved that the Ex Comm accept the flyer with the revised \$10/pp cost for the Blood Mary Breakfast (wristband). Steve seconded the Motion based upon the revised wristband cost, and it carried unanimously.
- **Thank You Letters to Poker Run Basket Donors:** Maureen O'Connor has volunteered to send out thank you letters to all of the Poker Run Basket donors. Pres. Lee will work on a letter for Ex Comm approval.
- **"Go Fund Me":** Danny recommends that we support the "Go Fund Me" account for Abby, a 3rd grader at Wildwood Elementary School suffering from acute pancreatitis. A discussion was held and Larry recommends we limit the Club's charitable contributions to 501(c)(3) charities that the Charity Committee has vetted. Steve concurred with Larry's recommendation.
- **Seeds of Hope:** Information was presented on a plan beginning in 2019 to gather food from snowbirds who leave The Villages including pick up, collection and delivery to the local food banks. Ren said that we have a food bank chair now. The information was given to Rob Ainsley as the incoming Community Relations Trustee.
- **SOP Changes:** Steve distributed three (3) proposed changes to the SOP's which would provide clarity to the chairs of committees and make it easier to fill the chair positions.
 - ✓ **Motion:** Steve moved that Section IV, 6 of the SOP's entitled "Community Relations Trustee" be amended to include subparagraph a. that reads as follows: "a. Shall be the Chairperson of the Charity Committee". Larry seconded the Motion and a discussion followed. The Motion carried unanimously.
 - ✓ **Motion:** Steve moved that Section IV, 9 of the SOP's entitled "Events Coordinator Trustee" be amended to read as follows:
 - "a. Shall be the Travel Committee Chairperson.
 - b. Shall be responsible for events and activities assigned by the Executive Committee along with member trips outside The Villages not assigned to a single event Committee."Ren seconded the Motion and a discussion followed. The Motion carried unanimously.

- ✓ **Motion:** Steve moved that the name of Article VIII of the SOP's be changed to "Standing Committees", and that Paragraph 2 be added as follows:
 "2. Travel Committee:
 - a. The Travel Committee plans, organizes, and conducts trips outside The Villages to places of interest to the Club's members, along with any other trips, events or activities not assigned to a single event Committee.
 - b. The Travel Committee prepares recommendations, budget costs, flyers, participation targets and such other information as may be necessary for the Executive Committee to reach a decision and approve the trip(s).
 - c. The Travel Committee shall provide monthly updates to the Executive Committee for all trips, events, and activities that have been approved by the Executive Committee."

Danny seconded the Motion and it carried unanimously.

- **Lifetime Membership:** Danny would like to grant lifetime membership in The Villages Parrot Head Club, beginning in 2019, to all active members who have served three (3) years on the Ex Comm since the Club began.

- ✓ **Motion:** Danny moved that Article II, 3, e. be revised to read as follows:
 "Beginning on January 1, 2019, all Executive Committee Members with at least three (3) years of service on the Executive Committee will be granted lifetime membership in The Villages Parrot Head Club." Mark seconded the Motion and it carried unanimously.

Danny will collect the list of names that this change affects.

- **Recommendation for SCEO:** The position of Security & Code Enforcement Officer (SCEO) was added to the SOP's on 4-20-2018 and Ren recommends that Paul Kinder be appointed to the position by the Ex Comm.

- ✓ **Motion:** Ren moved that Paul Kinder be approved as SCEO effective immediately. Skip seconded the Motion and it carried unanimously.

- **New Member Advocate:** Ren volunteered to replace Paul Kinder as the Club's Member Advocate.

- ✓ **Motion:** Steve moved that Ren Titus be named as the Club's Member Advocate effective July 1, 2018. Danny seconded the Motion and it carried unanimously.

- **Appointment of New Volunteer Trustee:** Ren will be stepping down as Volunteer Trustee effective June 30, 2018 and Ross Irlam has been working with Ren on assuming his role and responsibilities as Volunteer Trustee.

- ✓ **Motion:** Mark moved that the Ex Comm approve and appoint Ross Irlam as the Club's Volunteer Trustee effective July 1, 2018. Ren seconded the Motion and it carried unanimously.

Announcements:

The next Ex Comm meeting will be held on Friday, June 22, 2018 at 9:00 a.m. at Rescare Home Care & Staffing in Pinellas Plaza, 2472 Burnsed Boulevard.

Motion to Adjourn: Steve moved that the May 18, 2018 Ex Comm Meeting be adjourned at 11:15 a.m. Bob seconded the Motion and it carried unanimously.

(Signed) Lori Hollister
 Secretary