

**THE VILLAGES PARROT HEADS  
EX COMM MEETING MINUTES  
April 20, 2018**

**Meeting Called to Order:** The April 20, 2018 meeting of the Ex Comm was called to order at 9:05 a.m. by President Lee Caron at ResCare Home Care & Staffing.

**Ex Comm Members in Attendance:** President, Lee Caron; Vice President, Mark Woodland; Treasurer, Larry Roeder; Secretary, Lori Hollister; Community Relations Trustee, Steve Larson; Volunteer Coordinator Trustee, Ren Titus; Events Coordinator, Skip Todd; and Media Trustee, Bob O'Neal

**Ex Comm Members Absent:** Membership Director, Danny Roe

**Proxy Holders in Attendance:** Paul Kinder for Danny Roe

**Guests in Attendance:** Rob Ainsley, Glenny Kinder, Sue Caron, Renie Larson, Marsha Herring, Ross Irlam, Larry Ridgley

**Minutes of Previous Ex Comm Meeting – Lori Hollister:**

- The Minutes of the March 23, 2018 Ex Comm Meeting were circulated to the Ex Comm Members electronically by Secretary Lori.
  - ✓ **Motion:** Bob moved to accept the Minutes of the March 23, 2018 Ex Comm Meeting as submitted. Skip seconded the Motion and it carried unanimously. The approved March 23, 2018 Ex Comm Minutes will be posted on the Club's website.

**Financial Report – Larry Roeder:**

- Larry distributed the March 2018 Profit & Loss Statement and Encumbered Funds Report electronically. The Profit & Loss Statement reflected income to the Club in March of \$19,241 less expenses of \$2,608, for a net profit to the Club in March 2018 of \$16,734, and year-to-date net profit of \$25,021.
  - ✓ **Motion:** Steve moved that the March 2018 Profit & Loss Statement be accepted as presented subject to audit. Ren seconded the Motion. The Motion carried unanimously.
- The total profit from the 2018 Poker Run was \$13,373. Profit in 2017 was \$11,509.
- There were no donations made in March 2018.
- Larry reported that he paid the annual storage rental of \$1,431
- Membership income to date in 2018 is \$20,415 compared to \$20,756 in 2017.
- The Encumbered Funds Report through March 18, 2018 reflected total cash of \$43,809 in the Club's BB&T checking and savings accounts. Larry reported that, as of April 19, 2018 there was \$64,693 in the Club's bank accounts, with \$19,314 raised from fundraisers and \$1,000 donated to the Lake Panasoffkee Food Pantry on April 18, 2018.
- Total encumbered funds are \$23,719, with total free cash of \$22,090 as of March 18, 2018.
- Larry reported that he had reviewed the Club's insurance policy and found it to be sufficient to cover the Club and its officers and directors. The policy renews in September of each year at a cost of \$850/year.

**Membership and Attendance – Paul Kinder for Danny Roe:**

- Danny Roe reported electronically that the Club had 1,072 total active members as of April 18, 2018, including 32 new members and 39 renewals.

### **Volunteer Trustee – Ren Titus:**

- **Attendance:** Ren presented his attendance report. Attendance in April 2018 was the highest for the Club so far in 2018 and the attendance numbers are as follows:

Phlocking Attendance:	Palmer	196	(216 in March 2018)
	Mallory #1	215	(202 in March 2018)
	Mallory #2	276	(253 in March 2018)
	Average:	229	(224 in March 2018)
- Ren reported that the volunteer hours in March 2018 were 2,149, including 1,170 charity hours.
- **Christmas Party:** Ren reported that Franny Durr will be the assistant chair for the 2019 Christmas Party.
- **Bargains & Blessings:** Ren reported that Charlie Amante has offered to head up the volunteers for this store.
  - ✓ **Motion:** Ren moved that the Ex Comm accept Charlie Amante as Chair of the volunteers at Bargains & Blessings. Skip seconded the Motion and it carried unanimously.
- **Ren Retiring:** Ren announced that, effective the end of June, 2018, he would be retiring as the Volunteer Trustee. Ross Irlam has been shadowing Ren for the past several months. The Ex Comm will notify the Club members in the newsletter of the open position of Volunteer Trustee. Interviews will be held at the May 2018 Ex Comm Meeting and the Ex Comm will vote to elect a member to serve the remainder of Ren’s term on the Ex Comm. The appointed member for the position of Volunteer Trustee will be affirmed in June 2018 by the Club’s membership.

### **Internal Events Trustee Report – Mark Woodland:**

- **March 23, 2019 Poker Run:** Mark reported that the 2019 date is March 23 with a rain date of March 24, 2019. Renie Larson will chair the 2019 Poker Run. It will be up to Renie whether she wants to look into the possibility of having sponsored t-shirts for the event as well as other changes recommended by the 2018 Chair, Larry Ridgley.
- **2018 Christmas Party:** Pres. Lee reported that, because the event will be held at the Wildwood Community Center, the Club is responsible for set up, tear down and cleanup of the event. Pres. Lee is looking into the possibility of the Club hiring an outside vendor to provide this service and will report back to the Ex Comm with his findings.
- **May 30, 2018 5 O’Clock Somewhere:** Mark reported that he has confirmed the second 5 O’Clock Somewhere will be on May 30, 2018 at Gator’s Dockside in Brownwood. The music will be Mark the Shark, DJ, at no cost to the club.

### **External Events Trustee Report – Skip Todd:**

- **May 25, 2018 Capone’s Dinner Show:** Skip reported that there are 5 seats left.
- **Blood Drive:** Everything is set for the May 2018 blood drive. Skip reported he has 179 sign ups so far. Gator’s Dockside in Brownwood will donate a “pint for a pint”.
- **January 2018 Club Cruise:** Skip reported that a total of \$13,013.68 was raised from the cruise.
- **Homosassa Bus:** Skip needs information on the number of members taking the bus.
- **December 6, 2018 Mt. Dora Light Tour:** Skip announced that, due to its popularity, the Travel Committee will be arranging another trip to Mt. Dora to see the Christmas lights on December 6, 2018.
- **Skip Leaving Ex Comm as External Events Trustee:** Skip announced that he will be leaving the Ex Comm as the External Events Trustee at the end of his term in December 2018. There is a member interested in the position.

### **Media Trustee –Bob O’Neal:**

- **Newsletter:** Bob is working on the May newsletter and will be going out to the members shortly. He will list the nominees in the newsletter for the open positions on the Ex Comm. He will also list the business donors to the Poker Run Baskets.
- **Club Historian:** Jean Howlett, the Club Historian, is looking for past commendations, plaques, recognitions and awards given to the Club.
- **Club Website:** Bob reported that Jack Casto is retiring as assistant to Michael Callen on the website. He is looking for new people (at least 2) who can take over and learn how to do the graphics and manage the website.
- **Bob Leaving Ex Comm as Media Trustee:** Bob announced that he will not be running for reelection in June 2018 and will be leaving the Ex Comm as the Media Trustee at the end of his term in June 2018. There is a member interested in the position.

### **Community Relations Trustee Report/Charitable Donations – Steve Larson:**

- **Charitable Giving Report:** Steve distributed the Charitable Giving Report. \$1,000 was donated to the Lake Pan Food Pantry in April 2018.
- **Clothing Drive:** Steve reported that 307 bags of clothes were collected during the March Phlockings for the clothing drive. Larry suggested we value the clothing collected at \$100/bag. Steve will revise his Charitable Giving Report accordingly.
- **Cody’s Fundraiser:** There is a fundraiser on Tuesday, April 24, 2018 at Cody’s in Mulberry. Steve will buy \$400 worth of lotto tickets and then Village Ear will reimburse Steve for the tickets to be raffled off at the fundraiser.

### **Old Business:**

- **Homosassa Birthday Bash Bus:** It was discussed electronically whether the Club should subsidize the cost of the bus for members traveling to Homosassa for the birthday bash on Sunday, May 6, 2018. Those members signed up for the bus paid \$25 plus \$20 for a wristband.
  - ✓ **Electronic Motion (4-21-2018):** Steve moved that the Club subsidize any additional cost to rent a 28-passenger bus to and from Homosassa on Sunday, May 6, 2018 for the club’s birthday party over and above the \$25 paid by each member taking the bus. Lori seconded the Motion and the Motion carried by a majority vote. Skip cast the sole “no” vote.
- **2018 Poker Run:** Chair Larry Ridgley distributed his final accounting from the 2018 Poker Run. Total net profit was \$13,348.84. Larry said that the Havana location did 4 times more business than the other locations. He recommended that we do not use Cody’s in Lake Sumter Landing as one of the poker card draw locations but instead arrange to use an area at Seabreeze Rec Center. That way members who live south have 2 locations to choose from to start, i.e. Havana Country Club and Seabreeze Rec Center. Larry also suggested not raising ticket prices but somehow being able to capture revenue from those 300 guests who attended the Poker Run party but did not participate in the Run. Larry also suggested that we have more games in addition to the dunk tank. Renie Larson will be the Chair of the 2019 Poker Run on March 23, 2019.
- **SOP Revision:** It was agreed at the March Ex Comm Meeting that a revision would be made to the SOP’s at Section VII concerning any member profiting from Club events or activities.
  - ✓ **Motion:** Steve moved that the following paragraph be added to Section VII of the SOP’s as subsection c: “No member may profit from being a member of the Club unless the Executive Committee has entered into a contract with the member to provide goods or services. No

member may solicit any other member at Club activities or events in an attempt to sell goods or services unrelated to Parrot Head events or activities. No chairperson, committee member, or individual member of the Club may accept remunerations, bonuses, discounts or compensation in any form from business entities with whom the Club has contracted, and which are not available to all members of the Club.” Ren seconded the Motion and it carried unanimously.

### New Business:

- **Dunk Tank Proceeds:** It was discussed electronically whether the Club should increase the donation of funds raised from the 2018 Poker Run to the Lake Panasoffkee Food Pantry to \$1,000.
  - ✓ **Electronic Motion (4-4-2018):** Steve moved that the Club increase the donation to the Lake Panasoffkee Food Pantry by approximately \$420 from funds raised and designated for charitable donation, for a total donation from the club to the Lake Panasoffkee Food Pantry of \$1,000. Ren seconded the Motion and it carried unanimously.
- **June 2018 Elections:** Elections Chair, Paul Kinder, announced that there were 5 members running for 5 open positions. Nominees will be identified in the May newsletter and affirmed at the June Phlockings.
- **Help Us Help Kids:** Chairs Renie Larson and Marsha Herring presented a flyer for the event for approval. The Chairs recommended that the Club donate the proceeds raised and supplies collected to the Wildwood Middle High School again this year. Both 8x11 and small flyers will be distributed at the Phlockings and posted on the website. Donations will be collected in July and there will be a fundraiser at Cody’s in Brownwood on July 24, 2018. Village Ear is once again providing Disney World season passes as the raffle prize.
  - ✓ **Motion:** Steve moved that the Ex Comm approve the flyer for the Help Us Help Kids fundraiser and collection of school supplies. Mark seconded the Motion and it carried unanimously.
- **Security Position:** Ren distributed the Member Advocate description from August 26, 2012, as well as a job description for a new position to be known as a “Security & Code Enforcement Officer” (“SCEO”). While the Club has used the Member Advocate for security and code enforcement in the past, Ren recommends that we have a separate position for an individual who would work with the Member Advocate.
  - ✓ **Motion:** Steve moved that the Ex Comm approve the position and job description of the SCEO and that the position and job description be added to the SOP’s. Bob seconded the Motion and it carried unanimously.
- **Leadership Conference, August 3-4, 2018:** Pres. Lee reported that the Leadership Conference flyer has been sent to the other Florida Parrot Head Clubs, and that he has met with the Waterfront Inn. There will be a pool party on Friday evening, August 3<sup>rd</sup>, with a cash bar outside, hamburgers and hot dogs, and happy hour drink pricing all evening. We will also have a room for registration. The hotel prices have remained the same as 2 years ago. Bob will put the flyer on the website, and Glenny will work on getting pricing for hats, visors and cozies by the next Ex Comm Meeting. There would be a cost to the Club of \$447 to feed 50 attendees a continental breakfast on Saturday morning. We do not know what the music will be in the Square on Saturday evening at Lake Sumter Landing, but Pres. Lee has requested a trop rock group.
  - ✓ **Motion:** Bob moved that the Club pay the Waterfront Inn the cost of providing a continental breakfast to the Leadership Conference attendees on Saturday morning, August 4, 2018. Skip seconded the Motion and it carried unanimously.
- **Traveling Vietnam Wall:** The Villages Band of Brothers are asking for donations to help off-set the cost of \$7,000 to bring the traveling Vietnam Wall to The Villages the end of November 2018. Skip will provide the information to Steve for review and consideration by the Charity Committee and options for Club participation.

**Motion to Adjourn:** Steve moved that the April 20, 2018 Ex Comm Meeting be adjourned into Executive Session at 11:00 a.m. Larry seconded the Motion and it carried unanimously. Following the close of the Executive Session, Steve moved that the April 20, 2018 Ex Comm Meeting be adjourned at 11:20 a.m. Larry seconded the Motion and it carried unanimously.

**Announcements:**

The next Ex Comm meeting will be held on Friday, May 18, 2018 at 9:00 a.m. at Rescare Home Care & Staffing in Pinellas Plaza, 2472 Burnsed Boulevard.

(Signed) Lori Hollister  
Secretary