

**THE VILLAGES PARROT HEADS
EX COMM MEETING MINUTES
March 23, 2018**

Meeting Called to Order: The March 23, 2018 meeting of the Ex Comm was called to order at 8:59 a.m. by President Lee Caron at ResCare Home Care & Staffing.

Ex Comm Members in Attendance: President, Lee Caron; Vice President, Mark Woodland; Treasurer, Larry Roeder; Secretary, Lori Hollister; Membership Director, Danny Roe; Community Relations Trustee, Steve Larson; Volunteer Coordinator Trustee, Ren Titus; Events Coordinator, Skip Todd; and Media Trustee, Bob O'Neal

Ex Comm Members Absent: None

Proxy Holders in Attendance: None

Guests in Attendance: Rob Ainsley, Glenny Kinder, Paul Kinder, Sue Caron, Bari and Errol McKinney

Minutes of Previous Ex Comm Meeting – Lori Hollister:

- The Minutes of the February 23, 2018 Ex Comm Meeting were circulated to the Ex Comm Members electronically by Secretary Lori, as well as the Minutes of the February 23, 2018 Executive Session of the Ex Comm Meeting.
 - ✓ **Motion:** Bob moved to accept the Minutes of the February 23, 2018 Ex Comm Meeting and the Minutes of the February 23, 2018 Executive Session of the Ex Comm as submitted. Steve seconded the Motion and it carried unanimously. The approved February 23, 2018 Ex Comm Minutes will be posted on the Club's website.

Financial Report – Larry Roeder:

- Larry distributed the February 2018 Profit & Loss Statement, Balance Sheet, and Encumbered Funds Report electronically. The Profit & Loss Statement reflected income to the Club in February of \$811 less expenses of \$622, for a net profit to the Club in February 2018 of \$189, and year-to-date net profit of \$8,388.
 - ✓ **Motion:** Steve moved that the February 2018 Profit & Loss Statement be accepted as presented subject to audit. Dan seconded the Motion. The Motion carried unanimously.
- The net profit from the Casino Night is \$4,100 and was our most successful one yet.
- Larry has been purchasing consolation prizes to give away as part of the 50/50, and off-setting the expenses against the income from 50/50.
- The Valentine's Dance had a net cost to the Club of \$40, and the Tampa Bay Downs trip had a \$116 net profit.
- The Balance Sheet through February 28, 2018 reflected total cash of \$30,494.94 in the Club's BB&T checking and savings accounts, and total assets and equity of \$34,772.94.
- The Encumbered Funds Report reflected \$5,185 raised for charity so far in 2018 and all is available for donation. Total encumbered funds are \$10,923, with total cash of \$30,495, and total free cash of \$19,572 as of February 28, 2018.

Membership and Attendance – Danny Roe:

- The Club had 1,428 members as of March 23, 2018, including 45 new members. Total new members in 2018 are 196 and total renewed members are 751. If the files are cleared to delete those 497 members who have not renewed their membership as of March 23, 2018, the Club roster would reflect 947 members in total.
- Danny questioned whether he should clear his records of non-renewals as of the end of March, or wait one more month until the end of April for members to renew because of the bad weather in March and also because some new members who joined mid-2017 may not realize they have to renew their membership as well. Pres. Lee will send an email the end of the week reminding all non-renewals that their names will be removed from the membership list the beginning of April and they will not be able to purchase tickets to events.
- Danny requested that Paul Kinder be granted a lifetime membership to the Club and waiver of dues based upon his many years of service to the Club.
 - ✓ **Electronic Motion (3-19-2018):** Danny moved that the Ex Comm grant a lifetime membership to the Club and waiver of dues beginning with 2018 to Paul Kinder. Bob seconded the Motion and it carried unanimously.

Volunteer Trustee – Ren Titus:

- **Attendance:** Ren presented his attendance report. Attendance in March 2018 was as follows:

Phlocking Attendance:	Palmer	216	(274 in February, 2018)
	Mallory #1	202	(172 in February, 2018)
	Mallory #2	253	(275 in February, 2018)
	Average:	224	(240 in February, 2018)
- Ren reported that the volunteer hours in February 2018 were 1,572, including 694 charity hours.
- **Christmas Party:** Ren reported that Bob and Donna Lazzara will act as assistant chairs in training for the 2019 Christmas Party.

Internal Events Trustee Report – Mark Woodland:

- **March 24, 2018 Poker Run:** Mark reported that everything is ready for the Poker Run.
- **2018 Christmas Party:** Pres. Lee reported that he and the chairs went to the Wildwood Community Center to look at holding the event there instead of the Mulberry Grove Rec Center. The Rec Center only holds 200 people and the dance floor is very small. The cost to rent the Community Center for the same day is \$757 to the Club including 2 police officers and the liquor license. We can also get into the Center at 3 pm on the day of the event, and not have to be out until 10:30 p.m.
 - ✓ **Motion:** Mark moved that the Ex Comm approve the change of location of the 2018 Christmas Party from the Mulberry Grove Rec Center to the Wildwood Community Center at a cost to the Club of \$757. Ren seconded the Motion and it carried unanimously.
- **May 30, 2018 5 O’Clock Somewhere:** Mark reported that he has confirmed the second 5 O’Clock Somewhere will be on May 30, 2018 at Gator’s Dockside in Brownwood. The music will be Mark the Shark, DJ, at no cost to the club.

External Events Trustee Report – Skip Todd:

- **Victory Casino:** Skip reported there are 7 seats left.
- **May 25, 2018 Capone’s Dinner Show:** Skip reported that there are 23 seats left.
- **Blood Drives:** Everything is set for the May, 2018 blood drive. Skip reported he has 130 sign ups so far. He will work on a pint-for-a-pint from Gator’s Dockside.

- **Bus for Homosassa:** Skip reported that only 13 members have signed up so far. He could get a smaller bus but the cost will be more.
- **January 2018 Club Cruise:** Skip stated that he should have the check to present to Pres. Lee at the Palmer Phlocking in April.
- **New Orleans Trip Comps:** Skip reported that the bus company gave 2 comps/gift certificates in the amount of \$699 each for the New Orleans trip. The gift certificates will be placed in the Poker Run baskets as donations from Trinity Travel.
- **Trip Liability Insurance:** Skip asked the Ex Comm members to consider whether the Club needs a personal liability insurance policy. Pres. Lee will ask PHIP and Larry will review our current insurance policy. Skip suggested that maybe members sign a new waiver before going on a trip in case there is an incident on the trip where a member is injured.

Media Trustee –Bob O’Neal:

- **Newsletter:** Bob is working on the April newsletter and will be going out to the members shortly.
- **Club Website:** Michael Callen is the only one who knows how to set up the Club’s webpage. He has been working with Jack Casto, our original webmaster, but now Jack is stepping down as the assistant webmaster. Ren said that 7 members have expressed an interest in working on our website and have experience in websites and design. A discussion was held whether to create a new website which is professionally managed, requires less Club expertise and time, is easier for members to navigate and is secure but would cost the Club approximately \$1,000 plus a \$224/month maintenance fee, or maintain the current website. If the Club keeps the current website, we need to train more people and make the website secure because our website is “http”, not “https” which is secure. At least 2 additional members need to be trained on the website, which Michael Callen will do. Bob will speak to those volunteers who indicated an interest in helping with the website.
 - ✓ **Motion:** Bob moved that the Club maintain the present website and add a security feature at a cost of \$69.99 plus \$75 annually, and work to get more members involved in the website. Steve seconded the Motion and it carried unanimously.

Community Relations Trustee Report/Charitable Donations – Steve Larson:

- **Charitable Giving Report:** Steve distributed the Charitable Giving Report. Aside from the donation from the Chili Cook-Off to the Rotary Club, there have been few donations to date. Steve needs to know the available funds from the Poker Run and the Club Cruise. There will be a presentation to SOS from the proceeds of the Casino Night, and to Deliver the Difference from our 50/50.
- **Corporate Sponsorships:** Steve reported that he has been approached by a financial group who has an interest in being a corporate sponsor in exchange for a \$600 donation to the Club.
 - ✓ **Motion:** Steve moved that the Club approve Cline Financial Group as a corporate sponsor of The Villages Parrot Head Club. Bob seconded the Motion and a discussion followed. Following a discussion of the pros and cons of accepting this corporate sponsorship and placing the company name and logo in our newsletter and on our website, and the fact that all corporate sponsorships are completely discretionary on a case-by-case basis, the question was called. The Motion failed by a vote of 3 yes to 4 no.

Old Business:

- **Homosassa Birthday Bash Revised Budget:** Chair Ann Blanchard provided Pres. Lee with a revised budget for the Birthday Bash which was circulated to the Ex Comm members electronically.

- ✓ **Electronic Motion (2-26-2018):** Ren moved that the Ex Comm accept the revised budget for the Homosassa Birthday Bash with the amount of \$2,709.25 requested from the Club. Mark seconded the Motion and it carried unanimously.

New Business:

- **Summer Golf Scramble Flyer:** Danny distributed a proposed flyer for the summer Golf Scrambles on behalf of Lil Roe, Chair. The dates have already been approved.
 - ✓ **Motion:** Steve moved that the Ex Comm accept the flyer for the 2018 Summer Golf Scrambles with the inclusion of the Club's logo and the statement "no refunds" on the flyer. Mark seconded the Motion and it carried unanimously.
- **Ormond Beach Golf Outing:** Co-Chairs, Bari and Errol McKinney, presented a proposed flyer for approval for the October 14-16, 2018 Ormond Beach Golf Outing.
 - ✓ **Motion:** Bob moved that the Ex Comm approve the flyer and the dates for the October 14-16, 2018 Ormond Beach Golf Outing as presented. Danny seconded the Motion and it carried unanimously.
- **Change to July 4, 2018 Palmer Phlocking Date:** Pres. Lee advised that the first Wednesday in July is the 4th, and would be the date for the Palmer Phlocking. Pres. Lee has spoken to Palmer and we can move the date of our Phlocking to Thursday, July 5th. It was agreed to make the change and the calendar will be modified accordingly.
- **SOP Change:** A change to the SOP's prohibiting members from profiting from events unless it is pursuant to a contract between a member and the Ex Comm was discussed. Steve will draft language for a potential SOP change for discussion purposes at the April Ex Comm meeting. Larry suggested that the Ex Comm approve all travel agencies used by the Club for trips as well.

Motion to Adjourn: Steve moved that the March 23, 2018 Ex Comm Meeting be adjourned into Executive Session at 11:15 a.m. Bob seconded the Motion and it carried unanimously.

Announcements:

The next Ex Comm meeting will be held on Friday, April 20, 2018 at 9:00 a.m. at Rescare Home Care & Staffing in Pinellas Plaza, 2472 Burnsed Boulevard.

(Signed) Lori Hollister
Secretary