Budget Sheet for The Villages Parrot Heads Club Activities/Events

Event: _____ Date: _____

Chair: _____ Phone: _____

Place of Event: _____ Time: _____

Additional Information:

Income [Estimated]:

Number of tickets to be sold: _____

Ticket price_____ - Ticketleap charge per ticket _____

= Income per ticket: _____

Other Income (list):_____

Total Income: _____

Expenses [Estimated]:

Room Rental: _____

Food Total: _____ [Gratuity_____]

Drinks Total: _____[Gratuity_____]

Entertainment: _____

Supplies & Additional Printing: _____

Decorations: _____

Other (list): _____

_____

_____

Total Expenses: _____

Total Estimated Loss / Gain for Club: _____

Amount requested from The Club: _____

Presented to EXCOMM for Approval - Date: _____

Amount Approved: _____ Signature: _____Date: _____

Signature of Activity/Event Chair: _____

Original copy to Treasurer. Please make a copy for your records   Rev 6-25-24