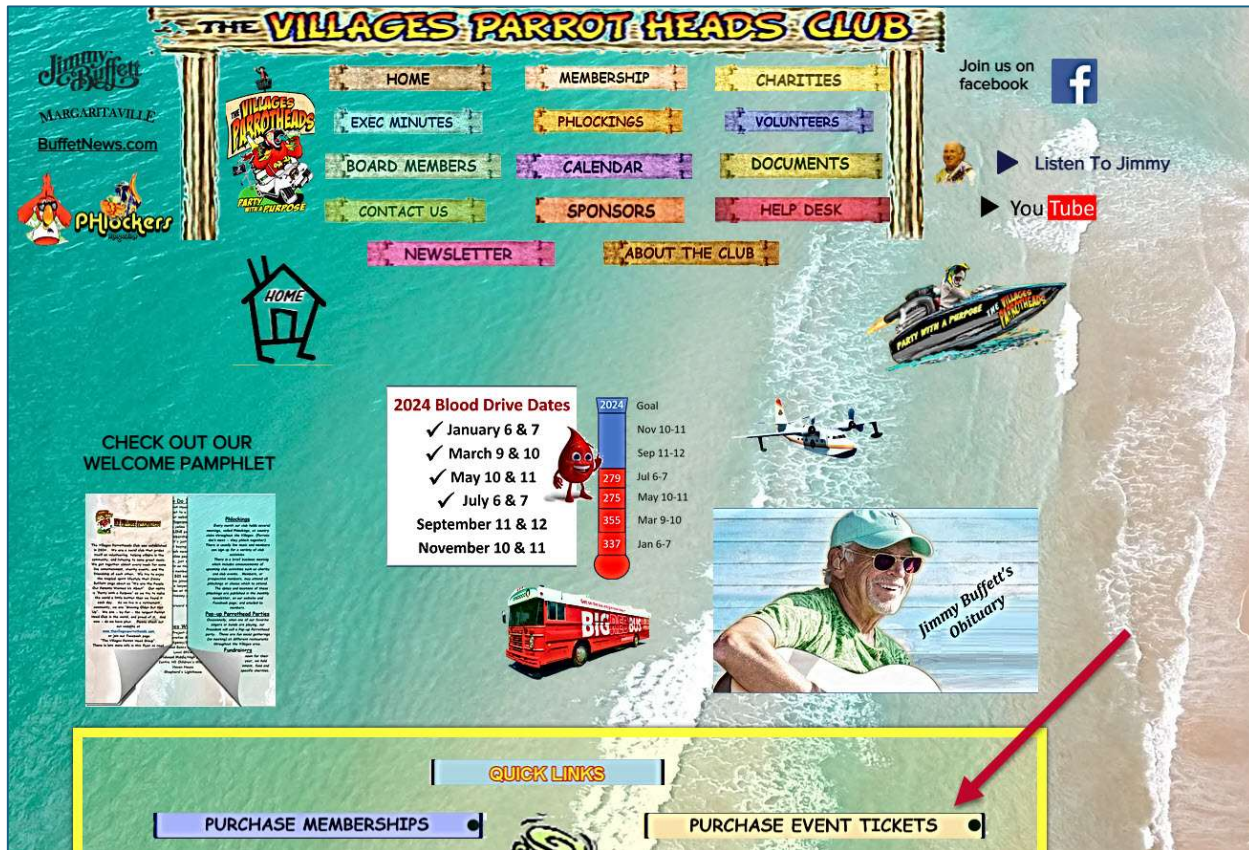




# How to purchase tickets to a Parrothead event

#1 - Go to our website. ([www.villagesparrotheads.com](http://www.villagesparrotheads.com)) Click on “PURCHASE EVENT TICKETS”



#2 – Scroll down to the event you are looking for and click on “GET TICKETS”





## How to purchase tickets to a Parrothead event

#3 – If this event has seating choices such as Halloween Party, Christmas Party, NYE Party, etc, skip to **#6 SELECTING YOUR SEATS**. Ticketed events such as the Pool Party, and Bus Trips do not have selected seats.

#4 – Use the drop down box in “QTY” to choose the quantity of seats you would like to purchase. (Red Arrow). Then Click on “ADD TO CART” (Blue Arrow)

**2024 Pool Party**  
By VillagesParrotheads (OTHER EVENTS)

**SUNDAY, AUGUST 25 2024**  
3:30 PM – 7:00 PM EDT

**TICKETS**

TICKET TYPE	TICKETS	FEES	TOTAL	QTY
MEMBERS ONLY	\$10.00	\$0.00	\$10.00	2

VISA Mastercard AMERICAN EXPRESS DISCOVER

REFUND POLICY

ADD TO CART

Ticketing Powered by  
**TICKETLEAP**

#5 – Skip to #12 CHECKOUT (The next sections are for choosing seats)

#6 - SELECTING YOUR SEATS – Click on “QTY” drop down box and choose how many seats you want. (Red Arrow).

#7 – If you want the system to choose the best available seats, then click “ADD TO CART” (Yellow Arrow) and skip to #12 CHECKOUT.

#8 – If you want to Choose Your Own Seats, then click on “CHOOSE YOUR OWN SEATS” (Blue Arrow) Do not click on “add to cart” yet.



# How to purchase tickets to a Parrothead event

**2024 Halloween Spooktacular**  
By VillagesParrotheads (OTHER EVENTS)  
THURSDAY, OCTOBER 24 2024  
5:00 PM – 9:00 PM EDT

**TICKETS**

FIND BEST SEATS AVAILABLE  
Any Section (dropdown) OR CHOOSE YOUR OWN SEATS  
VIEW SEATING CHART

TICKET TYPE	TICKETS	FEES	TOTAL	QTY
MEMBER	\$15.00	\$0.00	\$15.00	2
PRESALE - 4 VOLUNTEER PARROT POINTS	\$15.00	\$0.00	\$15.00	0

VISA, Mastercard, American Express, DISCOVER

ADD TO CART

#9 – ROOM SETUP You will see how the room is setup (This is the usual setup). Click on the block for which section you would like to sit in.

Choose Your Seats

Stage

Left side of stage

Right side of stage

Back of room

SELECTED TICKETS

SAVE TICKETS

CANCEL

Legend:  
 📍 Your Seat's Location  
 🟢 Your Seat  
 🟠 Available  
 🟡 Accessible Seating  
 🟤 Unavailable



# How to purchase tickets to a Parrothead event

#10 – CHOOSING TABLE AND SEATS You will now see each table and which seats are available at each table in that section. If the seat is grey, then that seat is NOT available. If all the seats in that section are grey then go back and pick another section. If you see seats at a table you want, click on the seat that you want.

The screenshot shows a 'Choose Your Seats' window with a grid of tables and seats. A red arrow points to seat 5 of Table 11. The 'SELECTED TICKETS' panel on the right is empty, with 'SAVE TICKETS' and 'CANCEL' buttons at the bottom.

Table	1	2	3	4	5	6	7
Table 11	Available	Available	Available	Available	Available	Available	
Table 12	Available	Available	Available	Available	Available	Available	Available
Table 13	Available	Available	Available	Available	Available	Available	
Table 14	Unavailable	Unavailable	Unavailable	Unavailable	Unavailable	Unavailable	Unavailable
Table 15	Available	Available	Available	Available	Available	Available	
Table 16	Available	Available	Available	Available	Available	Available	Available
Table 17	Available	Available	Available	Available	Available	Available	
Table 18	Available	Available	Available	Available	Available	Available	Available
Table 19	Available	Available	Available	Available	Available	Available	
Table 20	Available	Available	Available	Available	Available	Available	Available
Table 21	Available	Available	Available	Available	Available	Available	
Table 22	Available	Available	Available	Available	Available	Available	Available

Legend: Your Seat's Location (Location icon), Your Seat (Green), Available (Orange), Accessible Seating (Blue), Unavailable (Grey)

#11 – ADDING AND SAVING YOUR SEATS You will then be asked if you want to add this seat to your cart. Click on “ADD”(Red Arrow). Do this for each seat you want then click “SAVE TICKETS” (Blue Arrow). Your selected seats will turn green.



# How to purchase tickets to a Parrothead event

The screenshot shows a 'Choose Your Seats' window. On the left, a grid of tables (Table 11 to Table 22) is displayed. Each table has numbered seats (1-7). A tooltip for 'SEAT 6, ROW TABLE 11, SECTION LEFT SIDE OF STAGE' is visible, showing a price of '\$15.00 + \$0.00' and an 'add >' button. A red arrow points to this 'add >' button. On the right, the 'SELECTED TICKETS' panel shows the selected ticket details: 'Member', 'Section Left side of stage, Row Table 11, Seat 5', and a 'Show this section' link. A blue arrow points to the 'SAVE TICKETS' button at the bottom of the panel. A 'CANCEL' button is also visible below 'SAVE TICKETS'. A legend at the bottom left identifies seat colors: Your Seat's Location (orange), Your Seat (green), Available (orange), Accessible Seating (blue), and Unavailable (grey).

#12 – CHECKOUT - It is now time to checkout and pay for your tickets. Click on “CHECKOUT”.

The screenshot shows the checkout page for the '2024 Halloween Spooktacular' event. The event details are: 'Thu, Oct 24 2024, 5:00p.m. - 9:00p.m.' and 'TOTAL \$70.00'. The page shows '(2) TICKETS' and two buttons: 'EDIT' and 'CHECKOUT'. A red arrow points to the 'CHECKOUT' button. The page header includes 'ADMIN', 'MY ACCOUNT', a shopping cart icon with '2' items, and a 'CHECKOUT' button. The event title '2024 Halloween Spooktacular' is prominently displayed, along with 'By VillagesParrotheads (OTHER EVENTS)' and the date 'THURSDAY, OCTOBER 24 2024 5:00 PM – 9:00 PM EDT'. A 'TICKETS' button is visible at the bottom right.

#13 – BUYER INFO – Part 1 - You will be asked to enter YOUR information. You are the “BUYER”. You need to enter your first name, last name, and email address. (Red Arrows)

Part-2 – You will be asked to enter your credit card number, expiration date (Drop Down Box), and CVV number. (CVV number is the 3 digit number on the back of your card) **DO NOT HIT CHECKOUT YET**



# How to purchase tickets to a Parrothead event

**YOUR INFO**

first name Mark

last name Woodland

email markthesharkdj@gmail.com

Not markthesharkdj@gmail.com? [Log out](#)

**ORDER INFO**

**2024 Pool Party**  
Sun, Aug 25 2024 3:30p.m. – 7:00p.m. EDT

**Members only**

2 x \$10.00 \$20.00  
Tickets: \$20.00 Fee: \$0.00

**Order Total \$20.00**

**Checkout**

By clicking 'Checkout' I am agreeing to the [Ticketleap Purchasing Agreement](#).

**CC INFO**

cc number

MM YYYY CVV

#14 –BUYER INFO Part 3 – You will be asked to enter your Billing address “From your Credit Card”

NOTE: Your billing address must match the billing address your credit card is mailed to DO NOT HIT CHECKOUT YET

**BILLING ADDRESS**

street I

apt. or suite

city

State

United States

Zip

By clicking 'Checkout' I am agreeing to the [Ticketleap Purchasing Agreement](#).

#15 – ADDITIONAL QUESTIONS – There will usually be additional questions for you the buyer such as phone number, etc. Most of these questions are required to complete the sale.



# How to purchase tickets to a Parrothead event

ADDITIONAL QUESTIONS By clicking 'Checkout' I am agreeing to the [Ticketleap Purchasing Agreement](#).

**2024 Pool Party**  
August 25, 3:30 PM – 7 PM

**Questions for You**

Buyer Phone Number (Please use dashes ex. 999-999-9999)

#16 – TICKET HOLDER (ATTENDEE) QUESTIONS – You will now be asked who will get the tickets. THIS INCLUDES YOU. (Your name does NOT automatically get put in when you are the buyer) There may be some additional questions for each buyer also, such as phone number, email address, etc. Please give each individual information. Example- Do not use the same phone number for each ticket holder. Enter all the information needed (Red Arrows), then click “CHECKOUT” (Green Arrow)

<p><b>For Members only, Ticket Holder 1</b></p> <p>Attendee First Name</p> <input type="text"/>	<p><b>Order Total</b> <b>\$20.00</b></p> <p><b>Checkout</b></p> <p><small>By clicking 'Checkout' I am agreeing to the <a href="#">Ticketleap Purchasing Agreement</a>.</small></p>
<p>Attendee Last Name</p> <input type="text"/>	
<p><b>For Members only, Ticket Holder 2</b></p> <p>Attendee First Name</p> <input type="text"/>	
<p>Attendee Last Name</p> <input type="text"/>	

Congratulations You have purchased your tickets. You will receive a corresponding email with your information. Your credit card has now been charged.